

**Jan Zamoyski College of Humanities and Economics
Wyższa Szkoła Humanistyczno - Ekonomiczna
im. Jana Zamoyskiego z siedzibą w Zamościu**

Koszary 8, 22-400 Zamość
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**ECTS
GUIDEBOOK**

INFORMATIONS ABOUT NATIONAL SECURITY STUDIES

Wyższa Szkoła Humanistyczno - Ekonomiczna
im.Jana Zamoyskiego z siedzibą w Zamościu

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CHAPTER I GENERAL INFORMATION ABOUT THE UNIVERSITY

MAIN INFORMATION ABOUT SCHOOL

Name and Address

Wyższa Szkoła Humanistyczno - Ekonomiczna
Im. Jana Zamoyskiego z siedzibą w Zamościu

Koszary 8, 22-400 Zamość
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ECTS Coordinator
Dr Mirosława Grodzka
Tel. 84 638 82 22
e-mail: dziekanat@wshe.zamosc.pl
<mailto:international@wshe.zamosc.pl>

Departments:
The College is comprised of one faculty - Faculty of Administrative, Legal, Economic and Social Sciences
headed by Dean

CHAPTER II
PRACTICAL INFORMATION

PRACTICAL INFORMATION

ZAMOŚĆ

Zamość is situated in the southeastern part of Poland on the edge of Wyżyna Lubelska /Lubelska Upland/ in close proximity to Roztocze and Roztoczański National Park.

Often called the Pearl of Renaissance, Northern Padua or the City of Arcades, founded by Jan Zamoyski, Grand Chancellor of the Crown, designed by Bernardo Morando, an Italian architect, Zamość represents an outstanding achievement of the late Renaissance European urban planning. The artistic and historic value of the city centre comprising 120 monuments ranks as the highest in the world. Having been recognized as a historic monument, it was placed on the UNESCO list of the World Cultural Heritage in 1992.

To the end of 1998, Zamość had been the capital of the province of Zamość with 490 thousand inhabitants and the area of seven thousand kilometres. After the introduction of the administration reform, the following were located in Zamość: town county operating within the city limits and land county (the county of Zamość) consisting of 15 communes located around Zamość and covering the area of 1872.3 square metres. The city of Zamość covers 30.5 square metres and at the end of 2002 its population was 68.8 thousand inhabitants. The last 28 years has been the period of the dynamic population development of the city. The population of Zamość increased from 39.1 thousand to 68.8 thousand between 1975 and 2002. The most characteristic feature of the Zamość economy is the prevalence of small and medium business as well as numerous commercial and non-commercial services.

Information about Zamość can be found on the following websites:

<http://zamosc.atSPACE.com>

<http://www.zamosc.pl>

The Roztocze area web page:

<http://www.roztocze.net>

INFORMATION ABOUT THE COLLEGE

The Jan Zamoyski College of Humanities and Economics located in Zamość is a short cycle higher education course /bachelor degree studies/ in accordance with the law of 26 June 1997 about short cycle higher education (Journal of Laws No.96, item 590 with later changes) and it was registered as non-public university by the Minister of National Education and Sport under the item 3 on 29 July 1998. Its founding body is the Foundation on behalf of setting up and opening of the Jan Zamoyski College of Humanities and Economics.

STUDENT FACILITIES

College of Humanities and Economics is one of the best-equipped universities in the southeastern Poland. It has six modernly equipped buildings of 3 675 square metres total area (excluding the building in Okrzei Street).

The buildings house four air-conditioned lecture theatres provided with audio-visual equipment. Three of them can accommodate 240 students each, and a representative one 150 students. Moreover, there are 2 computer rooms, 20 classrooms and 15 seminar studies.

Five of these buildings are located within the area of Koszary in the picturesquely situated park-like place, which can certainly be regarded as a real college campus. There are a library, student self-government, college sports club, student hostel, post office, cinema and college canteen there. The sixth college building is located only 300 metres from the campus.

PRACTICAL INFORMATION

Formalities connected with the arrival and residence in the country of the receiving college:

After undertaking the study, a residence permit should be obtained by submitting an application for a specified period of residence in the Branch of Provincial Administration Office of Lublin /Delegatura Urzędu Wojewódzkiego/ in Zamość at the Department of Civil Affairs /Wydział Spraw Obywatelskich/. A certificate of a student status, valid health insurance and a proof of financial support should be enclosed with the application. The residence permit is at the same time a work permit extended to the close family- a spouse and children.

FIRST STEPS AFTER ARRIVAL

Prior to arriving, a student from the partner university should settle the date and time of arriving to the receiving college by e-mail: dziekanat@wszh-edu.pl, fax: 0048 84 63 88 200 or by phone 0048 84 638 82 22. After the arrival at Zamość, the student should go to the dean's office at 8 Koszary Street.

ACCOMMODATION AND BOARD

The charge for a separate flat is approximately PLN 500 per month and for a room approx. PLN 200 for.

Approximate prices of food in PLN are the following:

a loaf of bread: 2.50

a litre of milk: 2.00

a kilo of cured meat from 10 up

a kilo of poultry from 8 to 14

lunch at student canteen 13.00

lunch at a restaurant from 15 to 30

Average cost of living is from PLN 800

MEDICAL CARE AND INSURANCE

Health care provided by state health service is free for patients with valid insurance policy (NFZ [National Health Fund] insured). All the registered full-time students at University have free access to health. They can also buy the medicines prescribed by the doctor at a discount price. Students coming for only a short period of time, within bilateral agreement or within the Erasmus project, are obliged to provide themselves with proper insurance (European Health Insurance Card EKUZ).

It is also possible to use private health care at private clinics and laboratories. A list of public and private health centres:

Samodzielny Publiczny Zakład Opieki Zdrowotnej Szpitala Wojewódzkiego im. Jana Pawła II Al. Jana Pawła II 10 tel. +48 84 677 36 61

Zamojski Szpital Niepubliczny Sp.z o.o. ul. Peowiaków 1 tel. +48 84 639 57 20

Samodzielny Publiczny Szpital Wojewódzki im. J. Pawła II Al. Jana Pawła II 10 tel. +48 84 677 33 33 Niepubliczny Zakład Opieki Zdrowotnej "Przychodnia na Karolówce" ul. B. Prusa 2, 22-400 Zamość tel. +48 84 639-65-25

Niepubliczny Zakład Opieki Zdrowotnej ul. Św. Piątka 49, Zamość tel. +48 84 639 99 99

Niepubliczny Zakład Podstawowej Opieki Zdrowotnej „Hipokrates”, 22-400 Zamość, ul.Kilińskiego 4, tel.: +48 84 639 34 31

Niepubliczny Zakład Podstawowej Opieki Zdrowotnej „Medizam” 22-400 Zamość, ul. Wyszyńskiego 48, tel.: +48 84 627 63 00

Niepubliczny Zakład Podstawowej Opieki Zdrowotnej „Medyk” 22-400 Zamość, ul. Szwedzka 20, tel.: +48 84 627 10 18

Niepubliczny Zakład Podstawowej Opieki Zdrowotnej „Spiromed” 22-400 Zamość, ul. Hrubieszowska 38a, tel.: +48 84 627 88 30

Niepubliczny Zakład Podstawowej Opieki Zdrowotnej „Petrus” 22-400 Zamość, ul. Kilińskiego 71 tel.: +48 84 627 15 21

Niepubliczny Zakład Podstawowej Opieki Zdrowotnej „Re-med” 22-400 Zamość, ul. Partyzantów 5 tel.: +48 84 627 11 97

Niepubliczny Zakład Podstawowej Opieki Zdrowotnej „Resort-med” 22-400 Zamość, ul. Wyszyńskiego 2 tel.: +48 84 627 17 06

TRANSPORT

Buses from the railway station to college:

Bus No.1

Buses from the bus station to college:

No. 53 (bus stop next to the station), No. 3,19,4,59 (bus stop in Partyzantów Street)

Zamość public transport website:

<http://www.mzk.zamosc.pl>

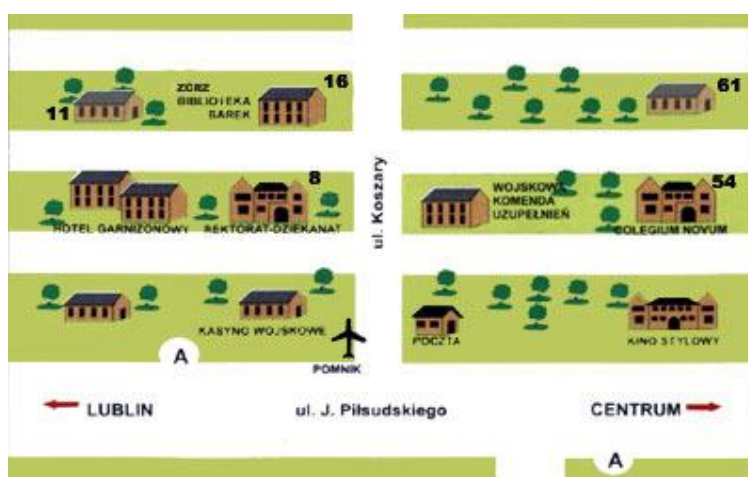
SPORTS CLUBS

1. AZS: founded by AZS Board of Directors of College Sports Club at WSH-E in October 1999. Władysław Domaszewicz, Ph.D., a locally well-known sports activist, was its initiator whose passion infected the first students. The idea of initiating sports club was so excellent that already at the beginning the following three sections came into existence: football, men's volleyball, men's and women's athletics. At the very start came the first successes. Very popular sports sections are formed on the students' initiative. Karate section started in 2001 is an example of such an initiative. Currently, there are seven sections (athletics, football, volleyball, karate, swimming, ground tennis, yachting) in which over 100 students actively take part. College Sports Club is open to all students.

2. Klub Sportowy Uczelni Zamoyskiego /Zamoyski College Sports Club/: On 2 February 2005 Klub Sportowy Uczelni Zamoyskiego was registered in the Register of Physical Culture Association in the custody of President of Zamość under No. 49. The newly founded club is a national organization whose aim is to improve physical condition, popularise physical culture and develop sport among students.

COLLEGE CAMPUS

On the campus grounds, apart from five college buildings, there are a library, Student Government, College Sports Club, student hostel, post office, cinema, student canteen selling sandwiches, snacks, hot and cold beverages. The sixth college building is situated 300 metres from the campus. Locating all facilities in one place is worth emphasizing because it lowers the cost of public transport.



CHAPTER III
CATALOGUE OF SUBJECTS, TABLE OF ECTS POINTS

Study programme

Abbreviations:

E- examination, GCC – graded course credit, L - lecture; Class - classes

Semester I						
No.	Course	Hours Total	L	Class	Form of course crediting	ECTS
1.	English	15	-	15	GCC	2
2.	Information Technology	10	-	10	GCC	2
3.	Sociology	15	15		GCC	2
5.	Selected Historical Issues	35	20	15	E	5
6.	General and Political Geography	30	20	10	E	3
8.	Law and State Studies	30	15	15	E	4
9.	Basics of organization and management theory	30	15	15	E	4
10.	Theory of Security	30	12	18	E	4
11	History of Polish Political Thought	10	10		GCC	2
10.	History of Military Thought	10	10		GCC	2
Total		215	117	98		30

Semester II						
No.	Course	Hours Total	L	Class	Form of course crediting	ECTS
1.	English	25	-	25	GCC	2
2.	Information Technology	10	-	10	GCC	2
3.	Physical Education and Premedical First Aid	10	-	10	GCC	2
4.	Health and Safety and Ergonomics	15		15	GCC	3
5.	Philosophy with Elements of Ethics	30	15	15	GCC	4
6.	Economics	30	20	10	GCC	4
7.	Public Administration	30	20	10	E	3
8.	Legal System of the Republic of Poland	15	10	5	GCC	2
9.	Contemporary Political Systems	30	20	10	GCC	4
10.	Law and Constitutional Foundations of Security	30	15	15	E	4

Total	225	100	125		30
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Semester III						
No.	Course	Hours Total	L	Class	Form of course crediting	ECTS
1.	English	30	-	30	GCC	2
2.	Russian	10		10	GCC	2
3.	Information Technology	15	-	15	GCC	2
4.	Social Psychology	20	20		GCC	2
5.	Security Policy	30	14	16	E	4
6.	Foundations of Security Strategy	30	18	12	E	4
7.	International Political Relations	30	15	15	E	5
8.	Economic Security	15	15		GCC	3
Razem		180	82	98		24

SPECIALISATION COURSES: Administration of Internal Security and National Defence						
No.	Course	Total Hours	L	Class	Form of course crediting	ECTS
1.	National Defence	15	15		GCC	3
2.	Internal Security Institutions	15	10	5	GCC	3
Total		30	25	5		6

SPECIALISATION COURSES: International Security						
No.	Course	Hours Total	L	Class	Form of course crediting	ECTS
1.	International Public Law	15	10	5	GCC	3
2.	Threats to International Security	15	10	5	GCC	3
Total		30	20	10		6

Semester IV						
No.	Course	Hours Total	L	Class	Form of course crediting	ECTS
1.	English	30	-	30	GCC	2
2.	Russian	10	-	10	GCC	2
3.	Methodology of Udergraduate Thesis Writing	5	-	5	GCC	1
4.	Protection of Intellectual Property	10	10		GCC	1
5.	System of National Security	40	20	20	E	5
6.	International Military Relations	30	15	15	E	5
7.	Administration of Information Security	15		15	GCC	3
8.	Choice of Course: Negotiations and Mediation OR Social Communication	15	10	5	GCC	2
Total		155	45	100		21

SPECIALISATION COURSES: Administration of Internal Security and National Defence						
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No.	Course	Hours Total	L	Class	Form of course crediting	ECTS
1.	Basics of Material Penal Law and Penal Law Proceedings	15	10	5	GCC	3
2.	Contributions to Defence	15	10	5	GCC	3
3.	Human Resources Management	20	20		GCC	3
Total		50	40	10		9

SPECIALISATION COURSES: International Security						
No.	Course	Hours Total	L	Class	Form of course crediting	ECTS
1.	International Penal Law	15	10	5	GCC	3
2.	Armed Forces	15	10	5	GCC	3
3.	Terrorism	20	15	5	GCC	3
Total		50	35	15		9

Semester V						
No.	Course	Hours Total	L	Class	Form of course crediting	ECTS
1.	English	20		20	E	2
2.	Russian	10		10	GCC	2
3.	Undergraduate Thesis Seminar	20		20	GCC	4
4.	Basics of Crisis Management	40	20	20	E	5
5.	Military Security	15	15		GCC	3
6.	Self-defence and Intervention Techniques OR Information and Law and Order Enforcement Services	15		15	GCC	3
Total		120	35	85		19

SPECIALISATION COURSES: Administration of Internal Security and National Defence						
No.	Course	Hours Total	L	Class	Form of course crediting	ECTS
1.	Administrative Proceedings	15	10	5	GCC	3
2.	EU Law and Institutions	15	10	5	GCC	4
3.	Civil Defence and Rescue System	15	10	5	GCC	4
Total		45	30	15		11

SPECIALISATION COURSES: International Security						
No.	Course	Hours Total	L	Class	Form of course crediting	ECTS
1.	European Security	15	10	5	GCC	3
2.	International Humanitarian Law of Armed Conflicts	20	20		GCC	4
3.	International Security Systems	15		15	GCC	4
Total		50	30	20		11

Semester VI						
No.	Course	Hours Total	L	Class	Form of course crediting	ECTS
1.	Russian	10		10	E	2
2.	Undergraduate Thesis Seminar	20		20	GCC	6
3.	Logistics in Crisis Situations	30	15	15	GCC	4
4.	Self-defence and Intervention Techniques OR Information and Law and Order Enforcement Services	10		10	GCC	2
Total		70	15	145		14
SPECIALISATION COURSES: Administration of Internal Security and National Defence						
No.	Course	Hours Total	L	Class	Form of course crediting	ECTS
1.	Security and Public Order	15		15	GCC	3
2.	Topography	15	5	10	GCC	3
3.	Protection of Country's Borders	15		15	GCC	3
4.	Protection of Classified Information	10		10	GCC	2
5.	Decision-making Game – Security Management during Natural Disasters	20		20	GCC	5
Total		75	5	40		16
SPECIALISATION COURSES: International Security						
No.	Course	Hours Total	L	Class	Form of course crediting	ECTS
1.	Military Operations and Missions Outside the Country	10		10	GCC	3
2.	Protection of the Country's Borders	15		15	GCC	3
3.	System of International Protection of Human Rights	15	15		GCC	3
4.	Poland's Foreign Policy	10		10	GCC	2
5.	Decision-making Game - Methodology of Public Services Activity in Situations of Terrorist Attack	20		20	GCC	5
Total		70	15	55		16

CHAPTER V INFORMATION ABOUT RECRUTATION AND EXAMINATION

RECRUTATION AND EXAMINATIONS

General information

The admission to bachelor degree studies is open to all candidates within the scope of college capacity

Applicants seeking admission to the first year of studies must personally submit the following documents in a cardboard folder:

- Personal Details Form / College form/ - It can be filled in on <http://www.wszh-e.edu.pl/rekrutacja/dokumenty-do-pobrania/>
- .
- Original Secondary School - Leaving Examination Certificate
- Physician's certificate certifying the applicant's ability to undertake university studies
- Photocopy of identity document
- Three passport - size photographs 37 x 52 mm
- Proof of recruitment fee
- Proof of recruitment fee - The fees must be paid in the college **cashier's office to our bank account PKO BP. o/Zamość 67 1020 5356 0000 1202 0005 1946**

Applicants seeking admission to our college must pay the following fees:

- Recruitment fee - PLN 90
- Tuition fee for one term for full - time students - PLN 1600
- Tuition fee form one term for extramural students - PLN 1600

We offer a choice of mode of fee payment:

- Full fee
- Two instalments
- Five instalments

The fees are not refundable in case of resignation. All forms and further information are available at the college.

RECRUITMENT REGULATIONS:

Recruitment Regulations
concerning studies at the Jan Zamoyski College of Humanities and Economics in Zamość
in the academic year 2016/2017

§1

1. Candidates with the Secondary School - Leaving Examination Certificate are eligible for the recruitment process.

2. Candidates of foreign citizenship are admitted to the college on the basis of the referral of Foreign Education Office at the Ministry of National Education and Sport after the arrangement has been made with our College.

3. Candidates who graduated from secondary school abroad can be eligible for the recruitment process providing their secondary school - leaving examination certificate contains a clause which gives the right to seek further education at the university level in the country of the certificate issuance, or if there is an attachment to the certificate issued by the foreign school or Polish Consular Office certifying that the school - leaving examination certificate gives the right to seek further education at university level, or the foreign school - leaving certificate is recognized by school's superintendent according to the regulations of Polish law.

§2

1. Admission to the first year of study is open to all candidates within the limit of college capacity, but the first to be admitted are the winners and finalists of national contests in school subjects.

2. Admission of the remaining candidates is made on a first - come, first - served basis.

§3

1. Applicants seeking admission to the first year of studies must submit the following documents:

1. an application on the appropriate form constituting an attachment to the present regulations
2. the original or a copy of secondary school - leaving examination certificate
3. a physician's certificate certifying the applicant's ability to undertake studies in the chosen field
4. four passport - size photographs 37/52 mm
5. a photocopy or excerpt from identity document

2. Applicants seeking admission to our college pays the following fees:

1. recruitment fees: it must be made on the day of submitting documents. In case of resignation, the fee is not refundable.

2. registration fee: it must be made on the day of submitting documents. In case of resignation before the recruitment process has started, half of the fee is refundable. After the commencement of the recruitment process, the registration fee is not refundable.

3. The documents must be submitted in person in the dean's office.

4. Documents for full - time and part - time studies must be submitted between 16 May 2016 and 31 July.

5. If an enrolment limit is not full, an additional recruitment process will be carried out from 1 September to 30 September 2016 r.

§4

1. The recruitment process is carried out by the Recruitment Commission.

2. The Recruitment Commission term of office lasts to 30 September,

3. The Commission assignments are the following:

1. keeping a record of documents submitted by applicants
2. verifying the submitted documents and checking if they are complete
3. drawing up a protocol of recruitment process
4. notifying applicants about the decision of the Recruitment Commission.

4. Decisions of the Recruitment Commission are signed by the chairman and secretary of the commission.

5. An appeal against the decision of the Recruitment Commission can be lodged within 14 days from the date of its receipt.

6. Appeals are considered by Rector whose decision is final.

RULES AND REGULATIONS CONCERNING STUDIES

RULES AND REGULATIONS CONCERNING STUDIES AT THE JAN ZAMOYSKI COLLEGE OF HUMANITIES AND ECONOMICS IN ZAMOŚĆ

GENERAL REGULATIONS

§ 1

These Regulations refer to full - time (intramural) studies and part - time (evening and extramural) studies as well as those who study at the Jan Zamoyski College of Humanities and Economics based in Zamość, hereinafter referred to as the University, as part of student exchange programme.

§ 2

1. The rules and procedures of admission to the college including the admission as a result of confirmation of learning outcomes is determined by the Senate of the University.
2. The admission of students to the Jan Zamoyski College of Humanities and Economics follows upon matriculation and taking an oath. The text of the oath is included in the College Statutes.
3. After matriculation students receive a student card and student record book, which is a fundamental evidence of the course of study and student's achievements. After completing the studies, the record book remains the property of the student.
4. The right to hold a student card is granted to the student until the date of graduation, suspension of student rights or deletion from the list of students, and in the case of graduates of the first degree until 31 October of the completion of these studies. A student who has lost the right to hold a student card is obliged to return it to the University.
5. A graduate of the University receives a diploma of completion and a diploma supplement. The content and form of the diploma and the diploma supplement are set out in separate regulations.

§3

1. Rector is the superior of all the College students
2. The supervision over the course of studies is exercised by Rector.
3. Decisions on matters covered by these regulations shall be taken by the Rector. Student has the right to apply to the Rector for reconsideration within 14 days of the date of the delivery of the decision.
4. The rector decides on matters concerning the order and procedure of studies not covered by these regulations.

§4

College students are represented by the Student Government Representatives of all students at the University are the organs of the Student Government acting under the Act of 27 July 2005 Law on Higher Education (Journal of Laws No. 164, item 1365, as amended), hereinafter referred to as the Act and the Statute of the University.

STUDENT'S RIGHTS AND OBLIGATIONS

§5

1. A student is entitled to:
 - 1) get knowledge in the selected field of study, extend their own scientific interests and to this aim make use of the college facilities, equipment and devices,
 - 2) participate in the research work and join scientific societies conducted by the University,
 - 3) participate in open classes in other fields of study
 - 4) develop their cultural, tourist and sports interests and to for that purpose make use of the university equipment and resources,

- 5) obtain financial support according to the rules specified by other regulations,
 - 6) applying for a student loan on the basis of separate regulations,
 - 7) make use of medical care and health protection.
 - 8) join student organizations and associations in accordance with the applicable regulations,
 - 9) conduct self-government and social activities,
 - 10) participate in decision-making of college authorities through their representatives,
 - 11) submit to the authorities of the University postulates concerning the program of education, the course of studies, the issues connected with the teaching process and living and housing conditions,
2. Rector at the request of a student with a disability, having regard to the student's disability type, may authorize:
 - 1) changing the way a student take part in classes in particular:
 - a) increasing admissible absences in class,
 - b) establishing an individual organization of studies.
 - 2) participation in classes and examinations of third parties in particular: acting as sign language translators, stenotypists
 - 3) recording classes,
 - 4) changing the organization of the examination session,
 - 5) changing the place, form and duration of the examination,
 - 6) individual conditions for using the library,
 3. If, due to a disability, the student is unable to use didactic materials in ordinary printing, the lecturer shall, as far as possible, make available the teaching materials in an alternative form, in particular: re-printed font size, electronic recording, audio recording.
 4. For a particularly outstanding attitude and very good academic results a student may receive:
 - 1) scholarship of the minister responsible for higher education for outstanding achievements,
 - 2) Rector's scholarship for the best students,
 - 3) monetary reward,
 - 4) congratulatory letter,
 - 5) praise entered in the record book,
 - 6) recognition,
 - 7) badge for outstanding student.
 5. The rules and procedures for awarding the scholarships referred to in sec. 4 points 1 and 2 and the badges referred to in point 7 are specified by separate regulations,
 6. The distinctions mentioned in sec. 4, p. 2-6 are made by the rector.

§ 6

1. Students have the right to study other fields or any subject not only at the J. Zamoyski University of Humanities and Economics but also at other universities providing they have obtained the Rector's consent.
2. If a student does not meet the requirements connected with the course of their major field of study, Dean has the right to withdraw the consent to study at other fields of studies.

§ 7

1. With the consent of the Rector, the student may change the course of study if the program differences permit such a transfer.
2. Student may apply for a transfer from full-time studies to part-time studies or part-time studies to full-time ones. The Rector shall decide on the transfer and completion of program differences.

§ 8

1. Students may, with the consent of the Dean, hold part of the studies in the framework of national or international student exchange programmes.
2. Before leaving for another university, the student agrees with the Dean on the programme of study and the conditions of the course.
3. On the basis of the document confirming the credit of the modules of education / subjects together with the list of grades and the number of ECTS credits received, the rector approves of all the credits obtained at other universities.

4. The results achieved are taken into account when calculating the average grade for a given year and the average grade for the entire study period.

§ 9

1. The student may transfer to another higher school if he or she fulfills all the obligations resulting from the regulations in force at the College.
2. A student of another higher education institution may apply for admission to the College in the transfer mode provided all the requirements of the rules of the previous school are fulfilled. The Rector determines the conditions, timing and manner of compensation by the student transferred resulting from programme differences.

§ 10

1. A student admitted to the College as a result of confirmation of learning outcomes is exempted from participation in classes of subjects / modules of education whose learning outcomes were recognized as a result of confirmation of learning outcomes.
2. A student referred to in sec. 1 receives the number of ECTS points assigned to the recognized subject/module. Evaluations obtained through the process of acknowledging learning outcomes are not included in the overall grade point average.
3. Credits obtained as a result of confirmation of learning outcomes are documented in the protocol of verification of learning outcomes, in the card of periodic achievements and in the supplement to the diploma.
4. The person admitted to the College as a result of confirmation of learning outcomes is included in the regular study mode. The Rector appoints for such a student a scientific tutor from among academic teachers, having at least a doctor's degree. The tutor together with the student set the schedule of the individual study plan, which they present to the rector for approval. In the case of a student who fails to fulfill the tasks resulting from the approved plan and the established organization of the course of studies, the provisions of these rules apply respectively to the completion of the semester of studies.

§11

1. A student who has completed the first year of study and has outstanding talents, especially in the subject area, may be permitted an individual system of studies in compliance with his or her individual study program. Setting up an individual study program consists in expanding the range of knowledge in the subject area, changing the profile of a specialty, or participating in research and development.
2. The decision referred to in para. 1 Rector issues at the request of the student concerned.
3. The Rector appoints the academic tutor for a student from among academic teachers with at least a doctor's degree.
4. The tutor together with the student set the schedule of the individual study program, which they present to the rector for approval. The program should take into account the learning outcomes specific to a given field and the student's individual interests.

§12

The Rector may apply an individual organization of studies in a semester or a year to single-parent students, children with disabilities, those on health-care leave and in other justified cases. It consists in setting individual deadlines for the fulfillment of the didactic duties resulting from the study plan and possible dismissal from participation in certain activities. The application of an individual study organization can not lead to an extension of the graduation date.

§ 13

1. It is the student's responsibility to make full use of the educational opportunities offered by the College and the conduct of the oath and the rules of study.

2. In particular, the student is obliged to:
 - 1) gain knowledge and skills,
 - 2) active participation in didactic classes,
 - 3) timely exam taking and credits as well as fulfilling other didactic duties provided for in the study plan,
 - 4) regulating financial liabilities towards the College,
 - 5) compliance with the regulations in force at the College.
3. The student is obliged to notify the Dean's Office about the change of his marital status, name or address immediately. In the event of the student's failure to notify about the change of name or address, any letters delivered to the previous address shall be regarded as delivered.

§ 14

1. Upon the written request of the student, Dean may grant a student's leave.
 - 1) long-term
 - 2) short-term
2. Student may receive leave from classes in the event of:
 - 1) long-term illness,
 - 2) baby birth or care of it,
 - 3) study abroad,
 - 4) other important circumstances or difficult financial situation.

§ 15

1. Long-term leave is granted for a period of one year and may be awarded to the student after completing the semester subject to paragraph. 2, no more than twice during the entire study period.
2. In cases justified by health or other important circumstances, leave may be granted at any time during the academic year, provided that, in such a case, a student after a leave undertakes studies at the beginning of the semester on which the leave has taken place.
3. A returning student is obliged to complete any program differences if such occur within the scope and within the time limit set by the Rector.

§ 16

1. Short-term leave is granted for a period not exceeding two months.
2. Short-term leave does not relieve the student from the obligation to obtain credits and pass the exams of subjects / modules of education included in the study plan of the semester.

§ 17

1. The fact of taking the leave must be registered in the student book of courses.
2. During the leave, the student is entitled to all students' rights. The right to obtain financial support is specified by other regulations.
3. During the leave, the student is entitled to attend certain classes, obtain credits and take examinations.
4. The student studying at two fields of study is entitled to a student's leave from either both of these fields at the same time or only from one of them.

§ 18

1. Studies at the College are paid.
2. The amount, rules, procedures and deadlines for payment of fees shall be governed by the resolutions of the Senate and by the Chancellor.
3. The College concludes written agreements with the students for the provision of educational services.

§ 19

For violating the regulations in force at the College and for acts that violate the student's dignity, the student shall be disciplined under the rules set out in the Act..

STRUCTURE OF THE STUDIES

§20

1. Academic year starts on 1 October and lasts until 30 September next year. It is divided into two semesters: winter and summer.
2. Academic year comprises:
 - 1) classes lasting 30 weeks in total,
 - 2) examination periods lasting 5 weeks at least,
 - 3) a period of practice stipulated by study programmes,
 - 4) holidays lasting 10 weeks altogether including one week of mid - semester break.
3. The organization of the academic year is determined by the rector and announced not later than three months before the start of the academic year.
4. The Rector may announce within the academic year days and hours free of classes.
5. The Rector in consultation with competent bodies of the student's self - government may appoint tutors of the whole year and a group of students.

§21

1. The organization of the didactic process at a given field of study is a Senate-mandated educational program that includes expected learning outcomes and a study programme (including a plan of studies) describing the learning process leading to these effects. The study programme determines in particular the duration of studies, the ECTS dimension necessary to obtain the expected qualification, the list of subjects / training modules and the form of their implementation, the content of the training provided within the subjects / modules, the description of the subject / module learning outcomes and the way they are verified in this form rules of obtaining credits, the list of literature, and the size and principles of compulsory apprenticeship. Educational programs are posted on the University's website or e-learning platform every year before the start of the academic year.
2. A detailed schedule and staffing should be announced to students not later than 5 days before the beginning of the semester by posting on the website or e-learning platform of the University.
3. The main medium of instruction is the Polish language. The education programme may allow the teaching of selected subjects / modules of learning in a foreign language. Mandatory subjects / modules can be taught in a foreign language if this is due to the specific field of study or when they are also taught in Polish. The education programme may permit taking certain examinations including diploma ones and the submission of diploma theses in a foreign language. A diploma thesis written in a foreign language must be accompanied by a translation or a comprehensive summary in Polish.

Completion of a semester

§ 22

1. The assessment period covers a semester.
2. The requirement to complete the semester is to meet all the requirements of the program of study for a given period of study.
3. The completion of the winter semester should take place not later than March 30.
4. The completion of the summer semester should take place no later than 30 September.
5. The student taking exams and credits is required to produce a record book and a card of periodic achievements.
6. Assessment of all exams and credits are entered in the student's record book, periodic student achievement card and the protocol. Entries on the card of periodic achievements, in the record book and protocol of the completion of the module / subject are the basis for obtaining the completion of the semester.

§ 23

1. At the completion of subjects / modules of study and examinations, the following scale of marks shall be used:

In words	In figures	In ECTS system
Very good	5,0	A
good plus	4,5	B

good	4,0	C
pass plus	3,5	D
pass	3,0	E
fail	2,0	F

2. In the case of subjects / modules ending with a credit without a mark in the record book, a periodic student achievements card and the appropriate protocol, the following shall apply: pass- passed, fail -failed.
3. The grade point average of the student during the study period is the arithmetic average of the positive and negative marks obtained from the exams at all dates and grades from the subjects / modules not covered by the exam and finishing with the grade. The average is rounded to two decimal places. If part of the student's studies took place at another university, the grade for the subjects / modules obtained at that university is also included in the grade. If you repeat the semester only grades from the completed semester are included in the grade point average.

§ 24

1. To The subjects / modules of the education and the practice covered by the study plan are assigned the points of the European Credit Transfer and Accumulation System (ECTS). The number of ECTS credits allocated to individual subjects / modules reflects the student's workload required to complete the subject / module. The workload covers both the student's work during the classes organized at the College and his own work.
2. The condition of obtaining points assigned to a given object / module is to achieve the assumed learning outcomes confirmed by crediting the subject / module of education.
3. The total number of points assigned to all subjects / modules in each semester of study, including student internships included in the study plan, should be 30.
4. During the entire study period, the student must obtain a score not less than the number obtained from the multiplication of the planned duration of the course, measured in semesters, by 30. The detailed rules for awarding ECTS for particular subjects / modules are set by the Senate.

§ 25

1. A prerequisite for obtaining a credit in a given subject is participation in classes, receiving a positive mark in tests and passing an examination if it is required in the programme of studies.
2. A detailed scope of requirements in specific subjects / required reading list indispensable for theoretical knowledge and abilities, tests or other forms of assessment, etc./ is defined and announced by the teacher of the subject before the commencement of the classes.
3. Students' presence is compulsory in classes, proseminars, seminars, lectures, laboratory classes and practices. Absence of a student during compulsory classes should be justified. Short-term absence in class is justified by the teacher conducting the subject / module. In case of doubt or lack of documentation about justification of short-term absence, the rector decides. The manner and the deadline for the arrears of absences shall be determined by the tutor at the beginning of the semester.
4. Student apprenticeship is completed on condition that it is done within the prescribed time limit and when a student demonstrates the knowledge, skills and social competence for which the practice was organized.
5. The organization and assessment of apprenticeship is dealt with by the rector's proxy for apprenticeship.. The course of apprenticeship is documented in the diary of the internship.. Internship is based on the entry in the diary of the internship, certified by the person responsible for the practice at the place of practice. The journal entry should include: the date of the internship and the quality of the student's work.
6. A professionally active student may be exempted from his / her professional practice after presenting a certificate from the place of employment, provided that the work performed allows to obtain the assumed learning outcomes specified in the education programme.
7. Formal expression of the completion of the apprenticeship is the entry in the record book by the Rector's proxy for apprenticeship.

§ 26

1. The examination is conducted by the teacher of the subject in the examination session. In exceptional circumstances, Dean may set another date of the examination or appoint another teacher of the same or similar subject to conduct the examination.
2. The dates of examinations are defined by Dean in consultation with the examiner and an adequate body of students' self - government. The timetable of examinations must be announced not later than two weeks before the beginning of the examination session, which constitutes a sufficient period for the preparation for examinations.
3. The student may take the exam before the examination session with the permission and within the time limit set by the instructor / module.
4. Examination in each subject included in the programme of studies is conducted and assessed separately. If a subject is taught by more than one tutor, Dean appoints the examiner. The student is obliged to obtain a credit before taking an examination in the subject if classes are held in the subject.
5. The results of exams and examinations shall be announced no later than 14 days after the date of the examination or credit given in a manner agreed with the students, in particular by making entries in the student's record book and student progress cards or making available on the Internet.
6. Provisions of par. 1, 2, 3 and 4 apply respectively to subjects / modules ending in the credit.

§ 27

1. If the student receives a failing mark in the examination, he is entitled to re - sit once every examination he has failed.
2. The date of the re - sit must not be set earlier than ten days from the date of failing the examination.
3. If the subject / module ends with a credit, the student is entitled to three credit terms. The provisions of par. 2 shall apply respectively to the student who did not obtain a credit within the first time.

§ 28

1. In order to be enrolled for the next semester, the student leaves his student record book in the dean's office immediately after obtaining a sufficient number of credits for a given semester and passing all required examinations but not later than on the last day of examination session.
2. The Rector, in justified cases, may agree to an extension of the deadline for the examination session.
3. If the student's absence during the examination held at a specified time is not excused, the student receives a failing mark.
4. Provisions of par. 3 apply respectively to a student who has not been allowed to the exam because he or she did not receive a credit in a subject / module of the course.
5. If the subject / module is completed for more than one semester of study and the student has not received a passing grade in one of the semesters so he / she is not allowed to take the examination in that subject / module /. Respectively provisions of par. 3 are applied.
6. If the student fails to come to obtain a credit within the set time limit without justification he or she loses one credit term.
7. In justified cases, the rector may renew the examination time to a student who has not taken the exam or passed on a schedule. The application for renewal should be submitted within 7 days of the reason for failure to take an exam or credit.

§ 29

1. At the written request of the student, in which the student makes a substantiated objection to the impartiality, form, mode or course of credit of the subject / module or exam, the rector may order the verification of the student's results by the Examination Board, which should take place within no more than seven days From the date of submission of the application.
2. The application for the verification of the student's results by the Examination Board must be lodged by the student within seven days from the re - sit or from the date of failure to obtain the credit.
3. The examination is held before the Examination Board which consists of:
 - Rector as the Chair or an academic teacher delegated by him holding at least a postdoctoral degree
 - the examiner who conducted the previous examination or the teacher who refused to grant the credit to the student
 - another specialist in the examination subject or a specialist in a related subject
 - upon the student's request, a representative of the student self - government may be elected as an observer

4. The examination is an oral examination. In special cases, justified by the character of the subject, the rector may set up another form of examination or credit. The decision of the Examination Board is final.
5. In relation to a student who has not passed the exam in front of the Examination Board, the Rector shall take a decision in accordance with § 30

§ 30

1. In the event of the student's failure to obtain the number of credits for the whole year or semester, the Rector may resolve as follows:
 - 1) conditional entry
 - 2) referring to the repetition of the module / subject
 - 3) give the approval for the repeating of the academic year (semester).
 - 4) strike off the student from the register
2. The decisions referred to in para. 1 point 1, 2 and 3 shall be taken by the rector at the request of a student.
3. The maximum deficit of ECTS credits in the academic year resulting from the decisions referred to in para.1 points 1 and 2 can not exceed 12 points.

§ 31

1. Conditional entry for the subsequent semester (year) imposes an obligation on the student to take the examination or obtain credits during the period determined by the Rector
2. A conditional entry can not include more than three exams (or exams and credits) per academic year and no more than two exams (or exams and credits) in a semester.
3. The date of conditional credit shall be determined by the rector, but the period must finish before the beginning of the subsequent examination session
4. If the student, having been granted the conditional entry for the next semester, receives a failing mark in the examination (does not obtain a credit), he is entitled to seek the approval for the repeat of the subject.

§ 32

1. Repeating a subject / module consists in the fact that at the request of a student who has not received a credit in no more than two modules / subjects, the rector may allow entry for the next semester(s), with the obligation to pass a failed subject / module or subjects / modules in the corresponding semester of the following academic year subject to paragraph 4.
2. In the case of such a change of the study plan, which makes it impossible to repeat the failed subject / education module, the rector determines the way of his / her credit.
3. If the repeated subject / module or subjects/ modules were not passed, the student may only apply for the repetition of the semester in which the subject / module is included in the study plan.
4. The decision referred to in para. 1 student can get for at most two subjects / modules during the entire study period.
5. The student who was granted the approval to repeat the subject is obliged to pay a tuition fee at the amount specified in other regulations.

§ 33

1. The student who repeats the semester is obliged to repeat all subjects / modules of the given course covered by the study plan in the repeated semester. In the case of a change in the curriculum, the student is obliged to supplement the curricular differences within the scope and time set by the rector.
2. At the request of the student repeating the semester, the Rector may decide to recognize the credits and the completed exams, in relation to the subjects / modules included in the first term for the least good grade. In other cases the decision to complete the classes is taken by the academic teacher conducting the classes.

§ 34

1. The Rector strikes off the student from the register, in case of:
 - 1) not undertaking studies
 - 2) resignation from studies,
 - 3) failure to submit the diploma thesis or passing the diploma examination within the time limit

- 4) punished by disciplinary expulsion from the College.
2. The Rector may delete a student from the student list in the case of:
 - 1) a lack of progress in learning,
 - 2) failure to complete the semester within the deadline specified in § 22
 - 3) not paying fees related to the study.
 - 4) the student does not sign a contract with the College about conditions of payment for studies or educational services.
3. The deletion due to the reason referred to in subparagraph 1 (1) shall be made if the person who has been admitted to study has failed to report to the Rector's Office within the specified time limit in order to sign the vows.
4. Deletion for the reason referred to in para. 1 point 2 occurs if the student submits a written declaration of resignation from the studies. The student submits the resignation statement personally or through an authorized person. The authorization should include confirmation of the authenticity of the signature of the person authorized by the notary.
5. Deletion for reasons mentioned in sec. 2 point 1 may occur if the student does not complete the same semester for the second time.
6. The procedure for deleting a student from the list of students begins with informing about the expected deletion from the list of students and setting a time limit by which the student can explain the situation. In the absence of grounds for withdrawing from the intention of deletion, the rector decides to remove the student from the list of students and hand it over to the student. The student is entitled to a request for reconsideration of the case within 14 days of the date of service of the decision. This decision is final.

§ 35

1. A person who has stopped studying or has been removed from the list of students may resume his studies in the same field of study or, in exceptional cases, in a related field.
2. In the decision to resume the studies, the Rector, guided by the learning outcomes obtained, determines the terms and the semester of studies to which he or she is admitted.

The thesis and the final examination

§ 36

1. The student completes his study by writing his thesis under the supervision of an academic teacher having at least a doctoral degree called a supervisor. The choice of a graduate seminar is left for the student to make. Prerequisites for completing the final semester is submitting a thesis.
2. The thesis topic set by the supervisor should be approved within the time and procedure specified by the Rector.
3. In the event of a prolonged absence of the supervisor, causing the postponement of the deadline of submitting the thesis, the rector is obliged to appoint an academic teacher who will undertake the task of directing the work.

§ 37

1. The student submits a diploma thesis in both printed and electronic versions. The number of print copies is determined by the rector.
2. By submitting a diploma thesis, the student submits a statement on the authorship of the work, containing a clause on the consequences of the student's assignment of someone else's work (or excerpts) or other research or conceptual results.
3. The thesis is evaluated by the supervisor and one reviewer appointed by the rector of the group of academic teachers with at least a doctoral degree. The grading scale specified in § 23 subpar. 1.
4. In the event of the divergence of the supervisor's and reviewer's opinion regarding the admission of the student to the final examination, Dean resolves the problem in consultation with another reviewer.

§ 38

1. Students are obliged to submit their thesis by:
 - 31 March for the studies finishing in the winter semester
 - 30 September for the studies finishing in the summer semester.Subject to paragraph 2
2. At the legitimate request the student may extend the deadline for submitting the thesis for a period not longer than 4 months from the deadline referred to in sec. 1.
3. In the case of a student who did not submit his thesis within the time limits specified in sec. 1 or paragraph. 2 Rector decides:
4. 1) to refer to repeating the last semester of study or
2) delete from the student list.
5. The decision referred to in paragraph 3 (1) shall be issued by the rector at the request of the student. The provisions of §33 shall apply accordingly.

§ 39

1. A prerequisite for admission to Bachelor's examination is:
 - 1) obtaining credits of all subjects / modules of education and practices covered by the program of studies,
 - 2) to receive a positive assessment of the thesis.
2. The date of taking the Bachelor's examination is determined by Dean but not later than 1 month from the date of the presentation of the thesis.

§ 40

1. The diploma examination is an oral examination. It takes place before the board composed of the chairman, promoter and reviewer of thesis. When assessing the diploma exam, the assessments as in § 23 par. 1.
2. The board for the diploma examination shall be chaired by the rector or by an academic teacher delegated by him.
3. At the diploma exam, the student should be knowledgeable in the field of study of the subject and issues connected with the diploma thesis
4. At the end of the diploma examination, the board shall determine the grade on the basis of the arithmetic mean of the grades obtained for each question. When determining the assessment of the examination, the assessment scale defined in § 23 subparagraph 1 shall apply.
5. About the result of the diploma examination the board decides by the majority of votes. In the event of a discrepancy in the assessment of the outcome of the diploma exam, the chairperson decides.
6. In the event of a failure or unexcused absence from a diploma exam within the set time limit, the rector shall designate the second date of the examination as final.
7. In the event of a failure of a satisfactory grade, the provisions of §38 par. 3-4. are applied.
8. At the request of a student or supervisor, the diploma examination may be an open examination. This application should be submitted at the time of submitting the diploma thesis. The decision is taken by the Rector. Participants in the diploma examination who are not part of the diploma examination board can not ask questions or participate in deliberation.

§ 41

1. The completion of studies takes place at the time of the completion of the diploma exam with at least satisfactory results.
2. The basis for calculating the final result of studies are:
 - 1) grade point average, calculated according to § 23 par. 3;
 - 2) the arithmetic mean of the grades issued by the supervisor and thesis reviewer;
 - 3) grade from the diploma exam.

The final result is the sum of the 0.6 rating listed in 1) and 0.2 of each of the evaluations listed in pt. 2) and 3). The result is rounded to two decimal places.

3. In the diploma of graduation, the final result of studies shall be entered in accordance with the principle:
 - up to 3.50 - satisfactory,
 - over 3.50 to 3.75 satisfactory plus,
 - over 3.75 to 4.20 good,
 - over 4.20 to 4.45 good plus,
 - over 4.45 very good
4. Alignment to the assessment referred to in paragraph 3 only concerns entry to the diploma. All other certificates shall state the actual result of the studies as calculated in paragraph 2.

§ 42

1. After completing the diploma examination, the student loses his / her student's privileges, subject to paragraph 2.
2. A person who has completed a first-cycle studies retains the student's right until 31 October of the year in which he or she completed the studies, excluding the right to financial assistance referred to in Article. 173 act.
3. The graduate is required to return a clearance slip before receiving his / her graduation diploma. The Rector can distinguish a graduate with a special recognition diploma. The model of the diploma is defined by the Senate.

CONDITIONS AND MODE OF PARTICIPATION IN CLASSES FOR OUTSTANDING STUDENTS

§ 43

1. Outstanding gifted students of secondary schools may participate in the courses offered in the course of study in the fields of their aptitudes. An application for admission of a student to attend classes is submitted by the headmaster of the school. The decision is made by the Rector. The Rector may appoint a student's academic tutor from among academic teachers.
2. A secondary-school student who has obtained the consent of the rector referred to in sec. 1 participates in the course and obtains the module / course credit according to the rules for college students. Obtained credits are documented in a separate credit protocol. The student receives a certificate issued by the rector informing them of the credit.
3. The student admitted to study in the field of study in which he participated in the classes prior to commencement of studies is exempted from the obligation to complete the classes that he had previously completed.

FINAL PROVISIONS

§44

Rules and Regulations come into effect on 1 October 2015.

ACADEMIC CALENDAR

Detailed structure of the academic year 2016/2017

1. WINTER SEMESTER

Lasts from 1 October 2016 to 22 February 2017 and includes:

classes - from 1 October 2016 to 21 December 2016

winter holidays - from 22 December 2016 to 06 January 2017

classes - from 07 January 2017 to 01 February 2017

winter examination session - from 07 January 2017 to 15 February 2017

mid - semester break - from 16 February 2017 to 22 February 2017

re - sits take place in the winter examination session and last to 31 March 2017.

Detailed dates of the examinations are determined by Deans of Faculties. Examination dates cannot clash with classes. Student record books and examination record cards must be submitted to the Dean's Office by 31 March 2017.

2. SUMMER SEMESTER

lasts from 23 February 2017 to 30 June 2017 and includes:

classes - from 23 February 2017 to 12 April 2017

spring holidays - from 13 April 2017 to 19 April 2017

classes - from 20 April 2017 to 21 June 2017

summer examination session - from 22 June 2017 to 30 June 2017

Summer holidays - from 01 July 2017 to 30 September 2017.

Detailed dates of the examinations are determined by Deans of Faculties. Examination dates cannot clash with classes. Student record books and examination record cards must be submitted to the Dean's Office by 30 September 2017.

3. Other free periods:

02 November 2016 and 02 May 2017.

CHAPTER VI

THE CONTENTS OF STUDY COURSES

COURSE CATALOGUE – FULL-TIME STUDY GENERAL EDUCATION COURSES

Course: Information Technology

1. Year and Semester, system of study: I- II, semester 1-3
2. Number of hours (including lectures, classes, laboratory classes, seminars): 90 hours of laboratory classes
3. Code: WSH-E/BN.st./inf/16
4. ECTS points: 4
5. Taught by: Andrzej Ziomek M.Sc.
6. Subject status: obligatory
7. Course principles and aims :
The goal of the course is to make the students acquainted with the modern information technology and computer software used in offices and production companies as well as with the Internet resources and their efficient use in practice. An important aim is to teach the skills of solving problems and performing tasks with the use of computer.
8. Forms and conditions of course crediting: semester 1-2 course credit, semester 3 and later – graded course credit
9. Course curriculum: Basic knowledge of the Windows Operating System, creating and editing text documents with the use of the Word text editor, Excel spreadsheet; PowerPoint presentation making, Internet – exploring the resources, electronic mail, Access database; security of information.
10. Readings:
Podstawy systemu Windows: wszystkie tematy
<http://windows.microsoft.com/pl-pl/windows/windows-basics-all-topics#1TC=windows-7>
<http://technet.microsoft.com/pl-pl/library/windows-7-lista-stron.aspx>
Pomoc techniczna dotycząca pakietu Office
<http://office.microsoft.com/pl-pl/support/?CTT=97>

Course: English

1. Year and Semester, system of study: I-III, semester 1-5,
 2. Number of hours (including lectures, classes, laboratory classes, seminars): 165 hours of classes
 3. Code: WSH-E/BN.st./ang/16
 4. ECTS points : 8
 5. Taught by: Janusz Skowron M.Sc. , Aleksandra Flak M.Sc.
 6. Subject status: obligatory
 7. Course principles and aims : practical linguistic training of students aimed not only at mastering necessary vocabulary but also at developing abilities to communicate in particular professional situations, preparing the students for the final examinations
 5. Forms and conditions of course crediting: semester 1-5 graded course credit, the course finishes in a final examination after semester 5
 6. Course contents: Vocabulary: work (looking for a job), travel (means of transportation), free time (hobbies, types of movies and TV programmes), community and social life (making contacts), music, person (description of appearance), home, money, shopping, specialist texts connected with faculty. Grammar: grammatical tenses (Present Simple, Past Simple, Present Perfect, Past Continuous, Present Continuous), comparisons of adjectives, have to/had to, going to, phrasal verbs, Conditionals I and II, Reported Speech, Passive Voice
- Readings:
Face to Face, CH. Redson, G. Cunningham, wyd. Cambridge

Essential Grammar in Context wyd. Macmillan,
Wielki słownik angielsko-polski, polsko angielski PWN-Oxford

Course: Russian

1. Year and Semester, study system: Year II-III, semester 3-5
2. Number of hours (including lectures, classes, laboratory classes, seminars): 120 hours of classes
3. Code: WSH-E/BN.st./ros/16
4. ECTS points: 5
5. Taught by: Joanna Kaznowska M.Sc.
6. Subject status: obligatory
7. Course principles and aims : practical language training of students aiming at absorbing vocabulary and acquiring communication skills for professional everyday life situations; preparing the students for the final exam.
8. Forms and conditions of course crediting: graded course credit, examination after semester 5.
9. Course curriculum:
Vocabulary: personal data and family life (introducing yourself, personal information), social contacts (making acquaintances), home (description and renting), school (subjects, foreign languages learning) , free time (hobbies, sports, music, books, cinema, concerts), town (telling the way), food (recipes, shopping), work (professions, writing a CV), health, travel, problems of contemporary youth, world of nature, science and technology, traditions and customs in Poland and Russia, presenting a company, curiosities.
Grammar: verb conjugations in the present, past and future tenses, noun declensions (3 declensions), declensions of hard and soft adjectives, comparisons of adjectives, cardinal numbers, telling the date and time.
10. Readings:
"Вот грамматика" – Dorota Chuchmacz, Helena Ossowska

Course: Sociology

1. Year and Semester: Year II, Semester 3
2. Number of hours (including lectures, classes, laboratory classes, seminars): 40 hours including 20 hours of lectures and 20 hours of classes
3. Code: WSH-E/BN.st./soc/16
4. ECTS points: 4
5. Taught by: Urszula Kusio Ph.D.
6. Course principles and aims : Demonstrating the relationship between the knowledge required of a graduate from the National Security faculty and social processes. Providing the students with knowledge of the human being as a biopsychosocial entity. Making them familiar with selected institutions, organizations and sociological theories.
7. Forms and conditions of course crediting: examination
8. Course curriculum: Classical sociologists and their contemporary significance. Globalization processes in contemporary world. The social and cultural consequences of ageing. Number of hours (including lectures, classes, laboratory classes, seminars). Terrorism as a consequence of globalization. Multicultural and intercultural societies. Determinants of social life. Nation and state – ethnic nations and civic nations. Essence, genesis and dynamics of state. Role of political parties in the state. Types of political parties. Analysis of most important social processes, e.g. cooperation, conflict, social mobility.
9. Readings:
Z. Bauman, Socjologia, Poznań 1996
P. L. Berger, Zaproszenie do socjologii, Warszawa 1988
A. Giddens, Socjologia, Warszawa 2002
G. Ritzer, Klasyczna teoria socjologiczna, Poznań 2004
B. Szacka, Wprowadzenie do socjologii, Warszawa 2003
P. Sztompka, Socjologia, Kraków 2007

Course: Social Psychology

1. Year and Semester: Year I, semester I
2. Number of hours (including lectures, classes, laboratory classes, seminars): 20 hours of lectures
3. Code: WSH-E/BN.st./pschspo/16
4. ECTS points : 2

5. Taught by: Ryszarda Bernacka Ph.D.
6. Subject status: obligatory
7. Course principles and aims : Providing knowledge related to understanding social behaviours of the human being in their various conditions and dynamics. Preparing students to identify social entities in the attitudes and consciousness of groups and also predicting the development of various social situations in the context of upholding security.
8. Forms and conditions of course crediting: graded course credit
9. Course curriculum:

Perceiving oneself in the social context, social identification and identity, leadership and power, styles of managing, foundations of power. Interpersonal attractiveness: theories of attractiveness; factors influencing attractiveness: frequency of contacts, positive features, similarity, physical attractiveness, compliments, favours. Group structure and functioning: task-orientated functioning of group, group decisions and factors affecting them, styles of leading a group, group phenomena influencing individuals' effectiveness. Social behaviours of individuals: conformism, nonconformism, mechanisms, manifestations, personality mechanism. Stereotypes and prejudice. Features, continuity and genesis of stereotypes, functions of stereotypes, genesis and correlates of prejudice, kinds of prejudice. Attitudes: structure of values and attitudes,; genesis of attitudes: attitude as result of convictions, emotions and behaviours; influence of attitudes and values on information processing and behaviour; change of attitudes: theories of attitudes change: processual model of persuasion, model of cognitive reaction, theories of dual process of persuasion; determinants of attitudes change: sender, message contents, message organization, means of conveying, receiver. Aggression; theories of aggression: aggression as instinct, drive, result of learning; determinants of aggression; violence in mass-media. Media and political behaviours: mechanism of media influence on individuals, media as a source of social proof, emotional influence of media, negative political advertising

9. Readings:

- Aronson E., Wilson T., Akert R. (1997). *Psychologia społeczna*. Poznań: Zysk i S-ka
 Strelau J. (2000) (red.). *Psychologia tom 3*. Gdańsk: GWP.
 Wojciszke B. (2002). *Człowiek wśród ludzi*. Warszawa: Scholar.
 Bernacka R.E. (2004). *Konformizm i nonkonformizm a twórczość*. Lublin: UMCS.
 Turner J.S., Helms D.B. (1999). *Rozwój człowieka*. Warszawa: WSiP.
 Skarżyńska K. (2005). *Człowiek a polityka*. Warszawa: Scholar.

Course: Health & Safety and Ergonomics

1. Year and Semester: Year I, semester 1
2. Number of hours (including lectures, classes, laboratory classes, seminars): 10 seminar hours
3. Code: WSH-E/BN.st./bhp/16
4. ECTS points : 1
5. Taught by: Magdalena Kuranc-Szymczak Ph.D.
6. Subject status: obligatory
7. Course principles and aims : Equipping the students with interdisciplinary knowledge of man in the working environment. Making them familiar with the existing legal protection of work, rules of behaviour in threatening situations as well as duties and rights of employees and employers.
8. Forms and conditions of course crediting: graded course credit
9. Course curriculum: Concept and tasks of ergonomics, its creation and development. Man – machine system. Essence of H&S. Labour law international organizations. Legal protection of labour. Labour code. Basic H&S rules. Organization of workplace. Occupational diseases. Accidents at work. Post-accident procedures. First aid. Types of work. Physiological conditions of work efficiency. Physical and mental burden. Optimal working time, rest breaks. Psychophysical properties of man. Material work environment: physical, chemical and biological factors. Noise in the work process. Lightning and colours at workplace. Microclimate. Ergonomic shaping of workplaces. Working position. Researching working methods. Organisation and implementation of research. Designing work places. Assessment of professional risk. Management of Health and Safety at work.
10. Readings:
 ustawa z dnia 4 lutego 1994 roku o prawie autorskim i prawach pokrewnych (tj. Dz. U. z S. Wiczorek, P. Żukowski, Organizacja bezpiecznej pracy, Kraków-Tarnobrzeg, 2013 r.
 E. Kowal, *Ekonomiczno-społeczne aspekty ergonomii*, W-wa, Poznań 2002, PWN
 B. Rączkowski, *BHP w praktyce*, Gdańsk 2010, Wydawnictwo ODDK
 K. Goldman, W. Kawalec, *BHP Poradnik dla pracodawców i innych osób kierujących pracownikami*, Sandomierz, 2007 r.

Course: Protection of Intellectual Property

1. Year and Semester: Year I, semester 1
2. Number of hours (including lectures, classes, laboratory classes, seminars): 10 hours of seminar
3. Code: WSH-E/BN.st./ochrwlas/16
4. ECTS points : 1
5. Taught by: Antoni Batko Ph.D.
6. Subject status: obligatory
7. Course principles and aims: providing students with basic knowledge of intellectual property law and particularly with the principles of civil and penal liability for breaking the laws protecting those rights
8. Forms and conditions of course crediting: graded course credit
9. Course curriculum: Concept of intellectual property and its place in the civil and European law. Division of intellectual property law into copyright plus related rights and industrial property law. Subject and object of copyright. Property and personal rights. Basic information on contracts. Basic information on related rights. Concepts of invention and patent, entities entitled to apply for legal protection of invention. Patent contents and basic patent contracts. Trademark, object of protection and entities entitled to apply. Contracts related to trademark and trademark protection. Industrial design, utility models, models protected by copyright. Concept, subject and object of protection. Other objects protected by intellectual property law – databases, geographical terms, topographies of integrated circuits, laws on unfair competition and on protection of competition.
10. Readings:

ustawa z dnia 4 lutego 1994 roku o prawie autorskim i prawach pokrewnych (tj. Dz. U. z 2006, Nr 90, poz. 631 ze zm.);
ustawa z dnia 30 czerwca 2000 roku Prawo własności przemysłowej (tj. Dz. U. z 2003, Nr 119, poz. 1117 ze zm.);
ustawa z dnia 27 lipca 2001 roku o ochronie baz danych (Dz. U. z 2001, Nr 128, poz. 1402 ze zm.);
Grzegorz Michniewicz, Ochrona własności intelektualnej, Warszawa 2010;
J. Barta, L. Markiewicz, Prawo autorskie i prawa pokrewne, Kraków 2005;
A. Nowicka, M. Poźniak – Niedzielska, U. Promińska, M. Żakowska – Menzel,
Prawo własności przemysłowej (pod red. U. Promińska), Warszawa 2004.

Course: Methodology of Undergraduate Thesis Writing

1. Year and Semester: Year II, semester 4
2. Number of hours (including lectures, classes, laboratory classes, seminars): 25 hours of classes
3. Code: WSH-E/BN.st./met/16
4. ECTS points : 1
5. Taught by: Grzegorz Lewandowski Ph.D.
6. Subject status: obligatory
7. Course principles and aims : Preparing the students for non-assisted production of undergraduate thesis
8. Forms and conditions of course crediting: graded course credit
9. Course curriculum:

Presentation of principles of scholarly writing and technical requirements to be met by the work (technical aspects of thesis writing)

BASIC COURSES

Course: Philosophy with Elements of Ethics

1. Year I, semester 2
2. Number of hours: 30 hours including 15 hours of lectures and 15 hours of classes
3. Code: WSH-E/BN.st./fil/16
4. ECTS points : 4
5. Taught by: Ewa Kuźma Ph.D.
6. Subject status: obligatory
7. Course principles and aims : making the students familiar with the history of philosophical thought, its trends and their main representatives; presenting the development of the philosophy of state and law; showing basic ethical problems; reflecting on the purpose and sense of one's own life and of disabled persons and lawbreakers.

8. Forms and conditions of course crediting: graded course credit

9. Course curriculum:

Importance and functions of philosophy and ethics in human life. Greek philosophy. The role of observation and thinking in formulating the answer to the question: „What does everything come from and what does it turn into?” The problem of the essence of being and movement. Humanization of philosophers' interests. The essence of Platonism – objective idealism. The essence of Aristotelianism: attempting to find the golden rule and reconciling both philosophical trends – materialistic and idealistic. Genesis and ideal of state and ruling in the concepts of cynics, Plato and Aristotle. Life philosophies: epicureanism, scepticism, stoicism. Development of Christian sociophilosophical thought. Attitude to Greek and Roman philosophy. Main concepts and essence of philosophy of St. Aurelius Augustine. History and development of scholastic thought. Main concepts of the philosophy of St. Thomas Aquinas. Ideas and tendencies in modern philosophy. The vision of ideal state of St Thomas More. Criticism of society by Erasmus of Rotterdam. The role of experiment in establishing facts and truth – F. Bacon. J. Locke – father of empiricism, author of the concept of modern state and religious tolerance. Extreme sensualism and subjectivism of G. Berkeley. Sensualism of S.B. Condillac. Reason as the source of true knowledge and criterion of truth – R. Descartes. Social thought of J.J. Rousseau. I. Kant creator of criticism. Ethical nature of J. G. Fichte's idealism. The essence of objective idealism and the concept of state by G. W. F. Hegel. Phenomenalism and voluntarism of A. Schopenhauer. Opposition to idealism – the thought of L. Feuerbach and F. Nietzsche. Main concepts of phenomenology. Essence and types of existentialism. Socio-political concepts in the Polish philosophical thought of the XIX and XX century. Contemporary Christian philosophy, neotomism and personalism. (The concept of commune in the thought of K. Wojtyła. Motherland, nation, patriotism, ideologies of evil in the thought of John Paul II). Moral law (Moral norm: objective or subjective? Moral natural law, Human act as a moral act). Problems of work ethics. Ethics as a new perspective for anthropological research. External conditions of ethical standards.

7. Readings:

Compleston F., *Historia filozofii*, przeł. B. Chwedeńczuk, T. VIII- IX, Warszawa 1989, 1991.

Etyczny wymiar tożsamości kulturowej. Studia z antropologii społecznej, red, M. Flis, Kraków 2004.

Hempoliński M., *filozofia współczesna. (Wprowadzenie do zagadnień i kierunków)*, Warszawa 1989.

Ingarden R., *Wykłady z etyki*, Warszawa 1989.

Kowalczyk S., *Zarys filozofii człowieka*, Sandomierz 1990.

Legowicz J., *Zarys historii filozofii. Elementy doktryn filozofii*, (różne wydania).

Ricken F., *Etyka ogólna*, Kęty 2001.

Tatarkiewicz W., *Historia filozofii*, T. 1- 3. (różne wydania).

Augustyn św. , *Wyznania*, Warszawa 2001.

Etyczny wymiar tożsamości kulturowej. Studia z antropologii społecznej, red, M. Flis, Kraków 2004.

Ingarden R., *Książeczka o człowieku*, Kraków 1975.

Jan Paweł II, Encykliki (*Laborem exercens, Sollicitudo rei socialis*), Watykan 1981

Jan Paweł II, *Pamięć i tożsamość*, Kraków 2005

Course: Selected issues in the history of Poland

1. Year and Semester: Year 1, semester 1

2. Number of hours (including lectures, classes, laboratory classes, seminars): 30 hours including 15 hours of lectures and 15 hours of classes

3. Code: WSH-E/BN.st./hist/16

4. ECTS points : 4

5. Taught by: Mariusz Korzeniowski Ph.D.

6. Subject status: obligatory

7. Course principles and aims : the aim of the course is to make students familiar with selected issues in the history of Poland and particularly those resulting from events and actions in the area of national security and defence

8. Forms and conditions of course crediting: examination

9. Course curriculum: Elements of history of mediaeval Poland (foreign policy, political system and internal affairs) Jagiellonian Poland – on the road to power. The era of gentry republic – (relations with neighbours, political system, economic growth, causes of fall). Elements of history of the Polish nation in the era of partitions. The independent Second Republic (political system, economy, social realities). World War II (struggle for independent country, fight for biological survival of the nation). Characteristics of the Polish society (living conditions, demographic and health situation, strategies of adaptation to life in new political and economic reality). Poland – who governs here and how? (i.e. problem of totalitarianism and sovereignty). Legitimation of authority. Reasons for political and economic crises. Anti-intelligentsia and antisemitic policies of the authorities headed by W. Gomułka. The question of independence in post-war Poland (legal and illegal opposition, rise of „Solidarity”. The road to the „round table”.

10. Readings:

- Wielka Historia Polski, t. 1-10, Kraków 1998-2001.
Chwalba, Historia Polski 1795-1918, Kraków 2000.
Dzieje Polski, Kalendarium, Kraków 1999.
Albert (W. Roszkowski), Najnowsza Historia Polski 1918-1980, t. I-IV, Warszawa 1989.
W. Konopczyński, Dzieje Polski nowożytnej, t. I-II, Warszawa 1986.
W. Bernacki, Myśl polityczna Rzeczypospolitej, Kraków 2011.
K. Groniowski, J. Skowronek, Historia Polski 1795-1914, Warszawa 1977.
Kuźma E., Przeobrażenia społeczno – kulturalne w latach 1944 – 1956, Phenomena. Studia z filozofii i nauk społecznych, t. 11. Kielce 2011.
Friszke A., Przystosowanie i opór. Studia z dziejów PRL, warszawa 2007.

Course: Gneral and Political Geography

1. Year and Semester: Year I, semester 2
2. Number of hours (including lectures, classes, laboratory classes, seminars): 40 hours including 20 hours of lectures and 20 hours of classes
3. Code: WSH-E/BN.st./gog/16
4. ECTS points : 4
5. Taught by: Władysław Domaszewicz Ph.D.
6. Subject status: obligatory
7. Course principles and aims : making the students familiar with elements of the natural environment and their influence on the growth of economy; impact of economy on the environment. Teaching about systemised knowledge of the world in which we live and perform economic, social and political activities. How we change the economic, social, antropogenic and natural picture of the Earth and how we exploit it.
8. Forms and conditions of course crediting: examination
9. Course curriculum: Concept and functions of socioeconomic and political geography. Physical geography; elements of natural environment and their influence on the development of agricultural and industrial economy. Social geography, demographic processes in the contemporary world. Dynamics of world demography. The influence of the natural environment elements and other factors on the location of the world population. Natural movement of population and its variations – types of population growth in the world. Concept of population density. Contemporary urbanisation processes and their effects. Contemporary population migrations; their causes, directions and consequences. Migrations of Polish people outside the country. Racial, ethnic, national and linguistic structure of the world. Economic geography; variations of human economy in the geographical dimension; industry and mining. Fuel and energy production. Energy sources, areas where they occur, main producers. World energy balance. Raw material structure of energy production, tendencies of change. Thermal, water, nuclear and non-conventional sources of energy. Mining and meatl industry in the world. Processing industries – selected branches, regional variations. Foreign trade directions. The importance of transportation in the present world. Sea and air transport. Poland's energy security. Political geography. Concept of state, elements of state structure (population, territory, other elements). Classification of states following different criteria. Dependencies and non-independent territories. Wars, armed conflicts and hot spots in the world

10. Readings:

- Fierla J. *Geografia ekonomiczna świata*, Warszawa 2006 PWE
Domański R. *Geografia ekonomiczna. Ujęcie dynamiczne*. Warszawa 2004, PWN
Wrona J. (red.) *Podstawy geografii ekonomicznej* Warszawa 2006
Fierla J. *Polska w Europie*; Warszawa 2011 PWE
Sobczyński M. *Państwo i terytoria zależne*, Wydawnictwo Marek Manąlek, Toruń 2008
Otok S. *Geografia polityczna*; PWN, Warszawa 2005
Kubiak K. *Wojny, konflikty zbrojne i punkty zapalne na świecie*; Wydawnictwo TRIO, Warszawa 2008

Course: Economics

1. Year and Semester: Year I, semester 1-2
2. Number of hours (including lectures, classes, laboratory classes, seminars): : 40 hours including 20 hours of lectures and 20 hours of classes
3. Code: WSH-E/BN.st./ekon/16
4. ECTS points : 4
5. Taught by: jan Waszczyński Ph.D.

6. Subject status: obligatory
7. Course principles and aims : making the students familiar with the basic economic issues (concepts) needed for independent analysis of economic phenomena in the micro- and macroscale. It meets the needs for economic education necessary for the graduates to take up professional positions in enterprises and institutions.
8. Forms and conditions of course crediting : graded course credit
9. Course curriculum: presenting the history of economics development and research methods; basic economic concepts, most important economic entities. Microeconomics – general characteristics of market economy, law of supply and demand, Engel's law, theory of consumer and producer behaviour. Macroeconomics – Gross National Income accounts, banking system and monetary policy, budget system and fiscal policy, inflation and unemployment, economic growth and its components, economic situation. The name and subject of economics, economic laws and theories, economic policy. Basic economic concepts (sources and kinds of needs, goods and their shortages, resources, essence of economic choice, boundaries of production capabilities). Main economic entities (companies, monopolies, stock exchange, banks, public sector. Market theory: models of market economy, law of supply and demand (minimum and maximum prices). Elasticity of supply and demand. Money: genesis and functions, law of money circulation, inflation and fighting it. Capital market, instrument of the financial market (shares, bonds, treasury bills), primary and secondary market – stock exchange. Producer theory: cost analysis, revenue and profit of a business, balance of a business. The state and its economic role. Gross National Product – concept, methods of calculating, division. Unemployment: reasons, methods of fighting it. Economic cycle and economic growth, special cycles and spider web model in farming.
10. Readings:
 - Begg, D., *Ekonomia: mikroekonomia*, Wyd., Warszawa: Polskie Wydaw. Ekonomiczne.
 - Begg, D., *Ekonomia: makroekonomia*, Wyd., Warszawa: Polskie Wydaw. Ekonomiczne.
 - Beksiak, J., *Ekonomia: Fundacja Edukacyjna Przedsiębiorczości*, Wyd., Warszawa: Wydaw. Naukowe PWN.
 - Żukowski M. (red.) *Ekonomia. Zarys wykładu*, Wydawnictwo UMCS, Lublin
 - Dach, Z., *Podstawy mikroekonomii*, Wyd., Kraków: „Synaba”.
 - Marciniak, S., *Makro- i mikroekonomia: podstawowe problemy*, Wyd., Warszawa: Wydaw. Naukowe PWN.
 - Milewski, R., *Podstawy ekonomii*, Wyd., Warszawa: Wydaw. Naukowe PWN.

Course: Introduction to Law and State Studies

1. Year and Semester: Year I, Semester 1
2. Number of hours (including lectures, classes, laboratory classes, seminars): 45 hours including 20 hours of lectures and 25 hours of classes
3. Code: WSH-E/BN.st./podwop/16
4. ECTS points : 4
5. Taught by: Sławomir Pilipiec Ph.D.
6. Subject status: obligatory
7. Course ideas and aims: The idea of the course is to present to the students the basic areas of Law and State Studies. Other presented issues involve the relations between of the law with other normative systems and the role of the law in the state structure. The aim of the course is to teach the students how to use the basic legal concepts which enables them to analyse and understand the legal phenomena.
8. Forms and conditions of course crediting: examination.
9. Course curriculum: concept, function and form of state. Entity, institutions and mechanism of state. Law, society, legal culture. Legal norm, legal rule and normative act. Creation, applicability and sources of law. Executing law, law interpretation. Legal events, legal relations. Legal responsibility.
10. Readings:
 - G. L. Seidler, H. Groszyk, A. Pieniążek: *Wprowadzenie do nauki o państwie i prawie*, Lublin 2003.
 - A. Korybski, L. Leszczyński, A. Pieniążek: *Wstęp do prawoznawstwa*, Lublin 2007.
 - T. Stawecki, P. Winczorek, T. Chauvin: *Wstęp do prawoznawstwa*, Warszawa 2012.
 - L. Dubel, J. Kostrubiec, G. Ławnikowicz, Z. Markwart: *Elementy nauki o państwie i polityce*, Warszawa 2011
 - K. Pałeczki, *Prawoznawstwo zarys wykładu, prawo w porządku społecznym*, Warszawa 2003.
 - S. Wronkowska, Z. Ziemiński, *Zarys teorii prawa*, Poznań 2001.
 - L. Leszczyński, *Zagadnienia teorii stosowania prawa, doktryna i tezy orzecznictwa*, Kraków 2001.
 - Antoni Pieniążek, Małgorzata Stefaniuk: *Socjologia prawa. Zarys wykładu*, Kraków 2003.
 - A. Redelbach, *Wstęp do prawoznawstwa*, Toruń 1999.

Course: Public Administration

1. Year and Semester: Year I, Semester 2
2. Number of hours (including lectures, classes, laboratory classes, seminars): 40 hours including 25 hours of lectures and 15 hours of classes.
3. ECTS points : 2
4. Code: WSH-E/BN.st./ap/16
5. Taught by: Eliza Komierzyńska-Orlińska Ph.D.
6. Subject status: obligatory
7. Course principles and aims: The main aim of the course is to make the students acquainted with the problems of the functioning of public administration and as a result making it easier for them to understand the nature of administration and preparing them to take up employment in the public order and security administration.
8. Forms and conditions of course crediting: examination.
9. Course curriculum: Genesis of the science of administration and trends existing within it. Science of administration as a separate academic discipline. Administration as part of the socioeconomic system. Factors shaping public administration. Public administration structures. Management in public administration. The questions of professions in public administration. The forms of activity of public administration. Means of administration. Reforms in public administration.
10. Readings:

B. Dolnicki, *Samorząd terytorialny*, Wolters Kluwer , Warszawa 2012

Z. Bukowski, T. Jędrzejewski, P. Rączka, *Ustrój samorządu terytorialnego*, TNOiK, Toruń 2011

M. Stahl (red.), *Prawo administracyjne. Pojęcia, instytucje, zasady w teorii i orzecznictwie*, Warszawa 2013

J. Boć (red.), *Prawo administracyjne*, Kolonia Ltd., 2007

M. Wierzbowski (red.), *Prawo administracyjne*, Warszawa 2009

H. Izdebski, *Samorząd terytorialny. Podstawy ustroju i działalności*, Lexis, Nexis, Warszawa 2009

K. Bandarzewski, P. Chmielnicki, W. Kisiel, *Prawo samorządu terytorialnego w Polsce*, Lexis Nexis, Warszawa 2006

Course: Legal System of the Republic Poland

1. Year and Semester: Year I, Semester 2
2. Number of hours (including lectures, classes, laboratory classes, seminars): 20 hours including 10 hours of lectures and 10 hours of classes
3. Code: WSH-E/BN.st./sysrp/16
4. ECTS points : 3
5. Taught by: Katarzyna Stanik-Filipowska Ph.D.
6. Subject status: obligatory
7. Course principles and aims : The aim of the course is to make the students acquainted with the issues related to the legal system of the Republic of Poland and particularly the executive authority. The students will learn about the question of the position of the President in the political system of the country and his/her competences. They will be taught about the relation between the institution of President and other institutions of the country's political system.
8. Forms and conditions of course crediting: Graded Course Credit
9. Course curriculum: Presidential election and president's mandate. Competences of President and types of authority. Legal acts of the President and responsibility of the President. Council of Ministers – its role in the political system. Composition and way of appointing of the Council of Ministers. Competences and ways of functioning of the Council of Ministers.
10. Readings:

W. Skrzydło, *Ustrój polityczny RP w świetle Konstytucji z 1997 r.*, Wydawn. Wolters Kluwer Polska Sp. z o. o., Warszawa 2008.

B. Dziemidok – Olszewska, *Instytucja Prezydenta w państwach Europy Środkowo – Wschodniej*, Wydawn. UMCS, Lublin 2003.

W. Skrzydło, *Polskie prawo konstytucyjne*, Wydawn. Oficyna Wydawnicza VERBA, Lublin 2010.

W. Skrzydło, *Ordynacja prezydencka*, Wydawn. Zakamycze 2010, Kraków 2000.

www.prezydent.pl, <https://www.premier.gov.pl/>, www.sejm.gov.pl

Course: Local Government - Political Structure and Management

1. Year and Semester, Year I, Semester 2
2. Number of hours (including lectures, classes, laboratory classes, seminars): 20 hours including 10 hours of lectures and 10 hours of classes
3. Code: WSH-E/BN.st./samorz/16
4. ECTS points : 2
5. Taught by: Eliza Komierzyńska-Orlińska Ph.D.
6. Subject status: obligatory
7. Course principles and aims : The aim of the course is to provide the students with knowledge of the nature and principles of functioning of local government. The classes and lectures will acquaint the students with most important institutions related to local government functioning with particular focus on their organisational structure, principles of functioning of local government bodies and also principles underlying the financial system of local government entities
8. Forms and conditions of course crediting: examination
9. Course curriculum: concept and nature of local government, shaping and developing local government, basic determinants of the legal status of local government entities, normative basis of local government functioning, territorial division of the country, three-tier model of local government in Poland, local government bodies and the rules of their functioning, local government appeal bodies, supervision of local government, court protection of independence of local government entities, creating local laws by local government entities, referendum and consultations involving local inhabitants, concept of local government finances
10. Readings:

Course: Introduction to Organisation and Management Theory

1. Year and Semester: Year I, Semester 1
2. Number of hours (including lectures, classes, laboratory classes, seminars): 45 hours including 20 hours of lectures and 25 hours of classes
3. ECTS points : 4
4. Code: WSH-E/BN.st./podst zarz/16
5. Taught by: Leszek Kuczek Ph.D.
6. Subject status: obligatory
7. Course principles and aims : The teaching aim is to make the students familiar with the organisational structure of entities, relations between employees and their superiors, rules of communication, styles and techniques of managing and decision making as well as planning and motivating the staff. On completing the course the students will be able to apply in practice the techniques of management, communication and motivating as well as understand the essence of managing employees.
8. Forms and conditions of course crediting: examination
9. Course curriculum:
Concept of organising a public administration body, organisation as a system, surroundings and a system, surroundings of an organisation. Human factor in organisation, managing an organisation through the work place. Kinds of organisational structures: classical and contemporary organisational and management structures – advantages and disadvantages: video 'Leader'. Techniques of rewarding and motivating; material and non-material motivating. 'How to motivate employees to work' video. Techniques of decision making: types of decisions, limitations in decision making, decision making process and its stages (case study). Employment in and organisation – measuring tools and indices of staff employment levels. Management techniques – advantages and disadvantages of different management techniques. Operational and strategic planning in management. Staff training – kinds of training. Principles of chairing of briefings and meetings.
10. Readings:
Stoner J.; Kierowanie. PWN, Warszawa, 1996
Martyniak Z.; 70 problemów teorii i praktyki. Organizacja i zarządzanie. Kraków-Kluczbork, 2001
Antoszkiewicz J.; Metody skutecznego Zarządzania. ORGMASZ, Warszawa, 1996 r.
Film: Lider. Synergia-Gdańsk
Film: Jak motywować ludzi do pracy. Synergia

Course: Contemporary Political Systems

1. Year and Semester, Year I, Semester 2

2. Number of hours (including lectures, classes, laboratory classes, seminars): 40 hours including 20 hours of lectures and 20 hours of classes
3. ECTS points : 4
4. Code: WSH-E/BN.st./wspsyspol /16
5. Taught by: Edyta Lis Ph.D.
6. Subject status: obligatory
7. Course principles and aims : The main aim is to present the principles and mechanisms of functioning of political systems in particular countries. Analysis of selected political systems is to help better understand the political processes taking place in selected countries.
8. Forms and conditions of course crediting: zaliczenie z oceną
9. Course curriculum:
Concept and typology of political systems. Constitution and constitutional principles. Democratic institutions – legislative and executive authority, political parties, party system, election system. Political systems of: the French Fifth Republic, Germany, Great Britain, the USA, the Russian Federation..
10. Readings:
Żmigrodzki, B. Dziemidok-Olszewska, *Współczesne systemy polityczne*, Warszawa 2009;
A. Antoszewski, R. Herbut, *Systemy polityczne współczesnej Europy*, Warszawa 2009.
E. Gdulewicz, *Ustroje państw współczesnych*, Lublin 2010.
A. Antoszewskiego, R. Herbuta, *Demokracje zachodnioeuropejskie. Analiza porównawcza*, Wrocław 2008.
W. Skrzydło, *Wiesław Skrzydło o ustroju politycznym Francji. Prace wybrane*, Lublin 2010.

SPECIALISATION COURSES

Course: Law and Constitutional Foundations of Security

1. Year and Semester: Year I, semester 2
2. Number of teaching hours; Total – 40 hours including 20 hours of lectures and 20 hours of classes
3. ECTS points: 5
4. Code: WSH-E/BN.st./prkonsysbez/16
5. Taught by: Grzegorz Lewnadowski Ph.D.
6. Subject status: obligatory
7. Course principles and aims: the aim of the course is to make the students familiar with the genesis, essence and meaning of security administration law, legal foundations of organising and functioning of security administration in Poland, organisation of non-integrated administration in Poland and with its tasks, shaping of skills in using legal resources for solving problems in the implementation by the administration of national security tasks, explaining the foundations of organisation and activities of administration in the area of national security, differentiating of missions and functions of administration in the implementation of state's defence functions.
8. Forms and conditions of course crediting: examination
9. Course curriculum
The law of national security in the legal system. The system of law sources and the questions of national security. The constitutional foundations of security. Doctrinal documents shaping national security. Legal foundations of functioning of top administration and military staff bodies in the area of national security. Legal foundations of fulfilling defence tasks in the Republic of Poland. Forms of fulfilling defence duties by citizens – analysis of internal law acts. Government bodies in the system of crisis management – analysis of internal law acts. Internal security of the country in the legal system. The country's Armed Forces in the legal system.
11. Readings:
L.Garlicki, *Polskie prawo konstytucyjne. Zarys wykładu*, Warszawa 2009.
K.Prokop, *Stany nadzwyczajne w Konstytucji Rzeczypospolitej Polskiej z dnia 2 kwietnia 1997*, Temida 2, Białyłystok 2005
W. Kitler, *Bezpieczeństwo narodowe RP*, AON, Warszawa 2011.
M.Karpiuk, *Zadania i kompetencje zespolonej administracji rządowej w sferze bezpieczeństwa narodowego Rzeczypospolitej Polskiej: aspekty materialne i formalne*, AON Warszawa 2013
M. Karpiuk, *Miejsce samorządu terytorialnego w przestrzeni bezpieczeństwa narodowego*, AON Warszawa
M.Brzeziński, *Stany nadzwyczajne w polskich konstytucjach*, Warszawa 2007.
W. Wołpiuk, *Państwo wobec szczególnych zagrożeń*, Scholar, Warszawa 2002
Z.Trejnis, *Sily zbrojne w państwie demokratycznym i autorytarnym*, Warszawa 1997.
W. Lamentowicz, *Państwo współczesne*, WSiP, Warszawa 1993.

- G. Górski, *Historia administracji*, Lexis Nexis, Warszawa 2002.
 M. Wierzbowski, *Prawo administracyjne*, Wyd. Prawnicze LexisNexis, Warszawa 2002.
 R. Szynowski, *Administracja wojskowa. Wybrane problemy*, Warszawa 2009.

Course: Theory of Security

1. Year and Semester: Year I, Semester 1
2. Number of hours (including lectures, classes, laboratory classes, seminars): 30 hours including 12 hours of lectures and 18 hours of classes
3. ECTS points : 4
4. Code: WSH-E/BN.st./teorbezp/16
5. Taught by: Grzegorz Lewandowski Ph.D.
6. Subject status: obligatory
7. Course principles and aims :
 As a result the students are supposed to: get acquainted with the theories of security constituting a general paradigm of knowledge in the area; identify the need for making use of the theory of security in the policies of the country and international institutions; acquire knowledge of the foundations of theoretical thinking about contemporary and historical security; understand the role and meaning of education in the theory of security.
8. Forms and conditions of course crediting: examination
9. Course curriculum:
 Theory of security – concept and introductory terms. The assumptions of security strategy. Threats to national security. Categories related to the theory of national security. Theories of international security. Historical views on conflict and war. Theory of economic and energy security. Theory of cultural security. Country's military security. Terrorism and country's security. Study of conflicts and wars. Coalition security – genesis and present. European Union security.
10. Readings:
 E. Nowak, M. Nowak, *Zarys teorii bezpieczeństwa narodowego*, Difin, Warszawa 2011
 J. Gryz, *Zarys podstaw teorii bezpieczeństwa*, AON, Warszawa 2010
 K. Żukrowska, *Bezpieczeństwo międzynarodowe*, Ius at Tax, Warszawa 2011
 W. Kitler, *Bezpieczeństwo narodowe*, AON, Warszawa 2009
 S. P. Huntington, *Zderzenie cywilizacji i nowy kształt ładu światowego*, Warszawa 2001
 H. Münkler, *Wojny naszych czasów*, Kraków 2004.
 A. Stabryła, *Zarządzanie strategiczne w teorii i praktyce firmy*, PWN Warszawa 2000
 B. Szmulik, M. Żmigrodzki (red.), *Wprowadzenie do nauki o państwie i polityce*, Lublin 2004
 M. Pietraś (red.), *Międzynarodowe stosunki polityczne*, Lublin 2006
 S. Wojciechowski, R. Fiedler (red.), *Zagrożenia asymetryczne współczesnego świata*, Poznań 2009

Course: Security Policy

1. Year and Semester: Year II, Semester 3
2. Number of hours (including lectures, classes, laboratory classes, seminars): 30 hours including 14 hours of lectures and 16 hours of classes
3. ECTS points : 4
4. Code: WSH-E/BN.st./polbezp/16
5. Taught by: Magdalena Kuranc-Szymczak Ph.D.
6. Subject status: obligatory
7. Course principles and aims : Making the students are to be describe and interpret the phenomena related to the security policy. They should understand the relations between theory and practice in the policy of national security.
8. Forms and conditions of course crediting: examination
9. Course curriculum:
 Area of interest; range, aims and conditions of security policy in world's security systems. Area of interest; range, aims and conditions of security policy in European security systems. The basics of the theory of country's security policy. Doctrinal and institutional elements of functioning of state and non-state creators of international relations

shaping the security environment. Global problems in security policy. Problems of security policy in the evolutionary and prognostic context.

10. Readings:

A.Czaputowicz J., Bezpieczeństwo międzynarodowe. Współczesne koncepcje, Wydawnictwo Naukowe PWN, Warszawa 2012

Kuźniar R., Polityka i siła. Studia strategiczne, Wydawnictwo Naukowe Scholar, Warszawa 2005 (i nowsze wydanie).

Polska polityka bezpieczeństwa 1989-2000, pod red. R Kuźniara, Scholar, Warszawa 2001 (lub nowsze wydanie).

wykaz literatury uzupełniającej :

Bezpieczeństwo międzynarodowe, R. Kuźniar i inni, Wydawnictwo Naukowe Scholar, Warszawa 2012.

Bezpieczeństwo międzynarodowe. Przegląd aktualnego stanu, pod red. K. Żukrowskiej, Wydawnictwo IUSat TAX, Warszawa 2011

Bezpieczeństwo Polski. Historia i współczesność, red. L. Antonowicz, T. Guz, M. R. Pałubska, Wydawnictwo KUL, Lublin 2010.

ELBaradei Mohamed, Gra pozorów. Arsenal nuklearny a dyplomacja, Wydawnictwo Dolnośląskiej, Wrocław 2001

Kondrakiewicz D., Systemy równowagi sił w stosunkach międzynarodowych, Wydawnictwo Uniwersytetu Marii Curie-Skłodowskiej, Lublin 1999

Course: Foundations of Security Strategy

1. Year and Semester: Year II, semester 4
2. 2. Number of hours (including lectures, classes, laboratory classes, seminars): 40 hours including 20 hours of lectures and 20 hours of classes
3. ECTS points : 4
4. Code: WSH-E/BN.st./strbez/16
5. Taught by: Leszek Elak Ph.D.
6. Subject status: obligatory
7. Course principles and aims :
The aim of the course is to make the students acquainted with the subject, contents and range of security strategy and the evolution of the security strategy in Poland and the world; analyse the legal foundations for preparing and realizing the strategy of national security in Poland; making them familiar with the competences of entities responsible for formulating the security strategy in Poland; equipping the students with the skills of critical assessment and shaping the strategy of national security
8. Forms and conditions of course crediting: examination
9. Course curriculum: Introduction of the subject of the basis of security strategy. Genesis and development of strategy as a science, art and practice. Theory of strategy. Strategy in the interpretation of Polish and foreign classical authors. Strategic environment of Poland's national security. Poland as a subject of security. The country's strategy system. Poland's national security strategy and security system. Strategic threats to Poland. EU security strategy and NATO's strategic concepts.
10. Readings:

Brzozowski, M Kozub, R. Niedźwiecki, Wprowadzenie do strategii bezpieczeństwa, SWSPiZ, Warszawa 2010.

J. Baylis i inni, Strategia we współczesnym świecie. Wprowadzenie do studiów strategicznych, Wyd. UJ. Kraków 2009

R. Kuźniar (red. nauk.), Między polityką a strategią, Warszawa 1994 r.

R. Kuźniar, Polityka i siła, Wyd. Scholar, Warszawa 2006.

Koziej S., Skrypty internetowe, www.koziej.pl

Beaufre A., Wstęp do strategii. Odstraszanie i strategia, Warszawa 1968, MON.

Brzeziński Z., Wielka szachownica, Bertelsmann Media, Warszawa 1998.

Clausewitz C., O wojnie, Lublin 1995.

Kozub M., Strategiczne środowisko bezpieczeństwa w pierwszych dekadach XXI wieku, AON, Warszawa 2009.

Course: System of National Security

1. Year and Semester: Year II, semester 4

2. Number of hours (including lectures, classes, laboratory classes, seminars): 50 hours including 20 hours of lectures and 30 hours of classes
3. ECTS points : 5
4. Code: WSH-E/BN.st./sysbez/16
5. Taught by: Dariusz Nowak Ph.D.
6. Subject status: obligatory
7. Course principles and aims :
Making the students familiar with issues related to the subject, contents and range of national security; the model of national security in Poland; legal foundations of organization and functioning of national security in Poland, organization and tasks of government administration in Poland in the area of national security, essence of activities of government entities in the system of managing of national security. The skills to be acquired: defining the differences and relationships between national security and other particular security systems, differentiating between the mission and functions of governing entities in the implementation of national security tasks, identifying and utilising legal resources for solving national security problems, explaining the foundations of organization and functioning of government and administration entities in the area of national security
8. Forms and conditions of course crediting: examination
9. Course curriculum:
National security – concept and essence. The role of the state and its means and tools in ensuring national security. Managing the national security of the Republic of Poland. Competences of government and administration entities in the area of national security. Competences and tasks of local government entities in the area of national security. Executive entities of the system of national security. Armed forces of the Republic of Poland in the system of national security. Operational systems of national security. The system of national education – theoretical aspect and practice. Functions, tasks and competences of executive authority entities of the central level in the area of national security. Functions, tasks and competences of local entities of government administration in the area of national security. The executive subsystem of the system of national security – departments of government administration: foreign affairs, national defence, public administration, internal affairs, environment, water management. Functions, tasks and competences of local government in the area of national security.
10. Readings:

W. Kitler, *Bezpieczeństwo narodowe RP. Podstawowe kategorie, uwarunkowania, system*, AON, Warszawa 2011
M. Karpiuk, *Zadania i kompetencje zespolonej administracji rządowej w sferze bezpieczeństwa narodowego RP*, AON, Warszawa 2013
Bezpieczeństwo wewnętrzne państwa, red. S. Sulowski, M. Brzeziński, ELIPSA, Warszawa 2009
Realizacja zadań bezpieczeństwa przez samorząd terytorialny, red. W. Kitler, Z. Piątek, Stowarzyszenie Ruch wspólnot Obrońnych, Warszawa 2006
Bezpieczeństwo narodowe i międzynarodowe u schyłku XX wieku, red. D. Bobrow, E. Halizak, R. Zięba, SCHOLAR, Warszawa 1997

Course: Basics of Crisis Management

1. Year and Semester: year III, semester 5,
2. Number of hours (including lectures, classes, laboratory classes, seminars): 50 including 20 lecture hours and 30 classes hours
3. ECTS points : 5
4. Code: WSH-E/BN.st./podzarkryz16
5. Taught by: Dariusz Nowak Ph.D.
6. Subject status: obligatory
7. Course principles and aims :
The aim is to make the students acquainted with the subject, contents and range of crisis management in Poland and selected countries, the legal basis of organizations and functioning of crisis management in Poland, public administration activities aimed at performing its tasks within crisis management in the times of peace, crisis and war, the characteristic of the nature of the activities of public administration bodies and other entities in the area of crisis management and the relations between them as well as acquiring by the students the ability to interpret correctly the legal rules concerning crisis management.
8. Forms and conditions of course crediting: examination
9. Course curriculum: Crisis and Crisis Situation. Crisis management – essence, aim and contents. Crisis situations having the characteristics of states of exception; states of exception. The competences and tasks

of authority entities, central public administration, institutions and organizations in crisis situations. Natural disasters and their consequences for the inhabitants, property, infrastructure and natural environment. Activities of Communal Crisis Management Team during natural disasters. The Armed Forces of the Republic of Poland in crisis management. . The means and executive powers of the Communal Crisis Management Team to be used in crisis situations. Selected issues of crisis management. Documentation of the Communal Crisis Management Team. Competences and tasks of public administration, institutions and organizations in crisis situations. Structure of Communal Crisis Management Team. Participation of joint services, inspection bodies, fire department and non-joint public administration bodies in crisis management. Characteristics of selected rescue systems. States of exception.

10. Readings:

- E. Nowak (red.), *Zarządzanie kryzysowe w sytuacji zagrożeń niemilitarnych*, Wyd. AON, Warszawa 2007
 J. Gryz, W. Kitler (red.), *System reagowania kryzysowego*, Wyd. Adam Marszałek, Toruń 2007
 J. J. Skoczylas, *Prawo ratownicze*, LexisNexis, Warszawa 2011
 K. Sienkiewicz-Małyjurek, F. R. Krynojewski, *Zarządzanie kryzysowe w administracji publicznej*, Wyd. Difin, Warszawa 2010
 J. Ziarko, J. Walas-Trębacz, *Podstawy zarządzania kryzysowego*, AFM, Kraków 2010
 W. Kitler, *Bezpieczeństwo narodowe RP. Podstawowe kategorie, uwarunkowania, system*, AON, Warszawa 2011
 G. Sobolewski, D. Majchrzak, *Zarządzanie kryzysowe w systemie bezpieczeństwa narodowego*, AON, Warszawa 2011
Zarządzanie bezpieczeństwem w sytuacjach kryzysowych, S. Kwiatkowski, Akademia humanistyczna, Pułtusk 2011
 G. Sobolewski (red.), *Zagrożenia kryzysowe* AON, Warszawa 2011
 W. Kitler, A. Skrabacz, *Bezpieczeństwo ludności cywilnej. Pojęcie, organizacja i zadania w czasie pokoju, kryzysu i wojny*, TWO, Warszawa 2010

Course: Logistics in Crisis Situations

1. Year and Semester: Year III, semestr 6
2. Number of hours: 30 hours including 15 hours of lectures and 15 hours of classe
3. ECTS points : 3
4. Code: WSH-E/BN.st./logkryz/16
5. Taught by: Dariusz Nowak Ph.D.
6. Subject status: obligatory
7. Course principles and aims :
 The aim of the course is to familiarise the students with the logistic aspects of crisis situations, the mission and tasks of military logistics, civilian logistics, logistics in crisis situations, logistic and medical tasks carried out to assist population affected by crisis situations, the basics of logistic management in crisis situations as well as to make the students acquire the ability to precisely define the mission and tasks of military logistics, civilian logistics and logistics in crisis situations, the logistic and medical tasks carried out to assist population affected by crisis situation and also procedures of crisis and logistics management in crisis situations.
8. Forms and conditions of course crediting: graded course credit
9. Course curriculum: Basic concepts, essence, features and areas of logistics interests. Logistic aspects of crisis situations. Territorial logistic infrastructure and strategic reserves. Tasks and organizational structure of logistic working groups within the management teams at the level of commune, districts, districts an vivotdship. Mission, aim and tasks of logistic assistance to the population affected in the threatened areas. Logistic needs of the population affected in threatened areas. Implementing logistic assistance to the population affected in threatened areas. Mission and tasks of military logistics. Mission and tasks of civilian logistics. Mission and tasks of logistics in crisis situations. Basic terms and concepts related to logistic management in crisis situations. In-person and material contributions in the implementation of logistic tasks in crisis situations. Citizens' obligations in crisis situations.
10. Readings:
 Ficoń K., *Logistyka kryzysowa. Procedury, potrzeby, potencjał*, BEL Studio, Warszawa 2011
 Sienkiewicz-Małyjurek K., Krynojewski F., *Zarządzanie kryzysowe w administracji publicznej*, wyd. Difin, Warszawa 2010
 Nowak E., *Logistyka w sytuacjach kryzysowych*, Wyd. AON, Warszawa 2009
 Nowak W., Nowak E., *Podstawy logistyki sytuacji kryzysowych z elementami zarządzania logistycznego*, Wyd. SWSPiZ, Łódź – Warszawa 2009
 Grocki R., *Zarządzanie kryzysowe. Dobre praktyki*, wyd. Difin, Warszawa 2012.
 J. Pawłowski (kier. nauk.), *Słownik terminów z zakresu bezpieczeństwa narodowego*, wyd. 4, AON, AMW, Warszawa 2010.
 Ficoń K. *Inżynieria zarządzania kryzysowego. Podejście systemowe*, Bel Studio, Warszawa 2007.

Wolanin J., Zarys teorii bezpieczeństwa obywateli. Ochrona ludności na czas pokoju, Warszawa 2005.
Coyle John J., Edward J. Bardi, C. John Langley Jr., Zarządzanie logistyczne, PWE, Warszawa 2002.
Blaik, P., Logistyka, Polskie Wydawnictwo Ekonomiczne, podręcznik akademicki, Warszawa 2001.

Course: International Political Relationships

1. Year and Semester: Year II, Semester 3
2. Number of hours (including lectures, classes, laboratory classes, seminars): 50 hours including 20 lecture hours and 30 classes hours.
3. ECTS points : 5
4. Code: WSH-E/BN.st./stospolit/16
5. Taught by: Edyta Lis Ph.D.
6. Subject status: obligatory
7. Course principles and aims : The basic aim of the course is to present the fundamental issues and problems of contemporary international political relations. Other aims include making students familiar with the terminology in the area of international relations and international law as well as presenting the protagonists and participants in international relations. .
8. Forms and conditions of course crediting: examination.
9. Course curriculum:
Concept, subject and area of international relations. State – concept, ways of formation and fall of state organization, international recognition, continuity and identity, succession of states. Other protagonists and participants in international relations – mini states, the Vatican City State, the Holy See, the Maltese Order, autonomous territories, insurgent communities. International organizations. Basic issues of diplomatic and consular law. Regulating international disagreements. Armed conflicts. Basic problems of contemporary international relations – globalization, regionalism, terrorism. International relations in Europe. Position of Russia in international political relations and its significance. The Community of Independent States. The role and importance of the USA. Latin America region – selected problems. Political relation in South – East Asia. The People's Republic of China – new role in international relations. Poland in international political relations.
10. Readings:
M. Pietraś (red.), *Międzynarodowe stosunki polityczne*, Lublin 2007.
T. Łoś-Nowak, *Stosunki międzynarodowe. Teorie-systemy-uczestnicy*, Wrocław 2006.
Erhard Cziomer, Lubomir W. Zyblikiewicz, *Zarys współczesnych stosunków międzynarodowych*, Warszawa 2007.
T. Rynarzewski, A. Zielińska-Głębocka, *Międzynarodowe stosunki gospodarcze. Teoria wymiany i polityki handlu międzynarodowego*, Warszawa 2008.
L. Antonowicz, *Podręcznik prawa międzynarodowego*, Warszawa 2011.

Course: International Military Relations

1. Year and Semester: Year II, Semester 4
2. Number of hours (including lectures, classes, laboratory classes, seminars): 40 hours including 20 lecture hours and 20 classes hours
3. ECTS points: 5
4. Code: WSH-E/BN.st./stoswoj/16
5. Taught by: Leszek Elak Ph.D.
6. Subject status: obligatory
7. Course principles and aims : The aim of the course is to make the students familiar with the problem of contemporary international military relations, their evolution and development trends. Other aims include presentation of contemporarily existing threats and ways of their elimination, presentation of evolution and principles of functioning of European and Euroatlantic political and military structures.
8. Forms and conditions of course crediting: examination
9. Course curriculum:
Evolution of military force. Military alliances – concept, classification. NATO. League of Nations. UNO – peacekeeping forces. EU-CSD, participation of the armed forces of the Republic of Poland in EU missions. Disarmament, arms control and arms reduction. Means of building trust and security. Military diplomacy
10. Readings:
B. Balcerowicz, *Sily zbrojne w stanie pokoju, kryzysu, wojny*, Warszawa 2010 .
B. Balcerowicz, *Sily zbrojne w państwie i w stosunkach międzynarodowych*, Warszawa 2006.
B. Górka-Winter, M. Madej (red.), *Państwa członkowskie NATO wobec nowej koncepcji strategicznej Sojuszu: przegląd stanowisk*, Warszawa 2010.

R. Kuźniar, *Bezpieczeństwo międzynarodowe*, Warszawa 2012.
R. Zięba, *Europejska Polityka Bezpieczeństwa i Obrony*, Warszawa 2005.